

**CLOVERDALE TOWN COUNCIL  
REGULAR MEETING MINUTES  
TUESDAY, OCTOBER 12, 2021**

The Cloverdale Town Council met in Regular Session at 7 p.m. on Tuesday, October 12, 2021, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

**CALL TO ORDER:** Councilmember Larry Fidler, in place of President Rick Dearwester, called the meeting to order at 7:00 p.m.

**PLEDGE TO THE FLAG:** The Pledge of Allegiance was recited.

**ROLL CALL:** Present on Roll Call were Councilmembers Larry Fidler, Cindy Holland, and Greg Jay. Also present were Police Sergeant Adam Hull, Town Manager Jason Hartman, Town Attorney Richard Shagley and Clerk Treasurer Kelly Maners. Councilmembers Gary Bennington and Rick Dearwester, and Town Marshall Steve Hibler were absent.

**ADDITION OR DELETION TO AGENDA:** Zoning Ordinance Contract, Zoning Interlocal Agreement and Insurance Coverage Percentage were deleted from the agenda. Councilmember Jay motioned to approve the agenda. Councilmember Holland seconded. The motion carried by unanimous vote.

**ADOPTION MEETING FOR 2022 BUDGET:** This is the Adoption Meeting for the 2022 Budget. There were no further questions or comments on the 2022 Budget. A motion was made to accept Ordinance 2021-7 Appropriations and Tax Rates for 2022 by Councilmember Jay and was seconded by Councilmember Holland. The motion carried by unanimous vote.

**APPROVAL OF MINUTES:**

1. Regular Meeting Minutes September 12, 2021

Councilmember Holland motioned to approve. Councilmember Jay seconded. The motion carried by unanimous vote.

**CLAIMS AND TRANSFERS:**

General: \$161,253.63	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Holland
Water: \$82,180.39	Motion: Councilmember Holland	2 <sup>nd</sup> : Councilmember Jay
Wastewater: \$59,203.34	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Holland
Payroll: \$47,933.87	Motion: Councilmember Holland	2 <sup>nd</sup> : Councilmember Jay

All motions were carried by unanimous vote.

**TOWN MARSHAL:** Sergeant Hull filled in for Marshal Hibler and gave a monthly report on the activities of the Police Department.

- a. **RESERVE DEPUTY MARSHAL STANDARD OPERATING PORCEDURES:** This was tabled until next month.

- b. **SWEAR IN NEW RESERVE OFFICERS:** Darrin Cox and James Seipel, were ceremonially sworn in as Reserve Officers for the Police Department.

**FIRE CHIEF:** Clerk Treasurer Maners relayed the message that Chief Shepherd was unable to attend today but wanted the Council to know the Fire Department had made 89 responses last month.

**TOWN MANAGER:**

- a. **335 SOMEDAY WAY:** Resolution 2021-9 was presented to council to declare 335 Someday Way as surplus property and granting the Town Manager authority to dispose of it in a lawful manner on behalf of the town. A motion to approve Resolution 2021-9 was made by Councilmember Holland and seconded by Councilmember Jay. The motion carried by unanimous vote.
- b. **WHISPERING WINDS ELECTRIC BILLS:** The Town had accepted the infrastructure in the Whispering Winds Subdivision in May of this year. It was recently brought to our attention the electric bills for the streetlights and lift station were still in the developer's name. It has since been corrected. Bills were presented to council from May until the correction, and permission was sought to reimburse the developer for these expenses. A motion was made to "go ahead and reimburse" by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.
- c. **LAWN MOWER:** The Town's Lawn Mower engine needs replaced. The estimated cost of the repairs is about \$3500. 4 quotes were presented to council to replace the lawn mower instead of making repairs to the old one. Discussion ensued. It was decided to wait until closer to spring to replace the mower.
- d. **DOE CREEK MEADOWS SUBDIVISION PLAN:** HWC reviewed the plans of the subdivision. The subdivision is ready to be platted after updating a few minor concerns. 2 issues that were brought up were the landscaping and lighting. There was discussion on traditional streetlights, versus hardwiring in a porch light and 2 garage lights that would be required to be on dusk to dawn. There would still be a few streetlights that would cover the rest of the area. Discussion ensued. Councilmember Jay made a motion to "wait until we do a little more research" and it was seconded by Councilmember Holland. The motion carried by unanimous vote. Councilmember Fidler instructed Town Manager Hartman to have Duke Energy come out and do an assessment.

**CLERK TREASURER:**

- a. **REVENUE REPORTS:** Revenue Reports were presented to Council.
- b. **APPROPRIATION REPORT:** An appropriation report was presented to Council.
- c. **WATER AND SEWER BUDGET:** A monthly detailed report on the Water and Wastewater Enterprises was presented to Council.
- d. **CLAIMS:** Claims were brought to Council for approval on individual merit.
  - 1. ECO Infrastructure Solutions INV #14950 for \$2,893.70  
This was for repairs made to the VAC truck. A motion was made to approve by Councilmember Holland and seconded by Councilmember Jay. The motion carried by unanimous vote.
  - 2. MacAllister INV #R714067 for \$18,572.53

This was tabled from last month. Attorney Shagley was still working to get this resolved.

3. The remaining Invoices were tabled until next month and after Police Reserve SOPs are decided on.
  - i. Nelson INV # 119414 for Courtney Jaynes pants and hem
  - ii. Nelson INV #119973 for Courtney Jaynes cap, badge, and patch

e. **SALARY/WAGES:** This was tabled until next month.

**PLANNING/BZA:** It was made known James McKee's and Cindy Holland's terms on the Planning Commission are set to expire on December 31, 2021.

**PARK BOARD:** John Berry was unable to attend and had gotten word to Councilmember Fidler that there was nothing new to report. It was also noted that John Berry's term on the Park Board is set to expire on December 31, 2021.

**REDEVELOPMENT:** It was made known that all members' terms on the Redevelopment Commission are set to expire on December 31, 2021.

**STORM WATER BOARD:** It was made known Jerry Peter's term on the Storm Water Board is set to expire on December 31, 2021.

**PUTNAM COUNTY CONVENTION AND VISITORS' BUREAU:** It was made known Mark Wingler's and Steve Fouty's terms on the PCCVB are set to expire on December 31, 2021.

It was noted if anyone was interested in serving on any of these boards, that they get in touch with someone from the Town.

**NEW BUSINESS:**

- a. **PUTNAM COUNTY PARK BOARD-ERIC FREEMAN:** Eric Freeman came representing the newly established Putnam County Park Board. Over the next 6 weeks the Park Board is putting together a 5-year plan for establishing and maintaining parks in Putnam County. This will allow them to apply for DNR grants that will help fund the projects. They are seeking input from all citizens of the county, which includes Cloverdale. Meetings will take place to help develop and review a plan. These meetings will be held at the Putnam County Fairgrounds on October 28<sup>th</sup> and November 9<sup>th</sup> from 6-8 p.m. A link to an on-line survey will also be shared, and they have an office on the square in Greencastle where citizens can go to fill out a paper survey or just let their suggestions be known in person.
- b. **KATHY BENOIT:** John Trock, the property manager for Ms. Benoit spoke to Council on her behalf. She is requesting water and sewer hook up to the Town's utilities, even though the property on South Street is not in the Town's limits. The Town agreed to allow access to the utilities provided a waiver of annexation is signed which Council may choose to utilize in the future. Attorney Shagley will draw up the paperwork if Ms. Benoit is agreeable. A motion was made "to allow Ms. Benoit to attach to the town utilities subject to her agreeing to

- waive any dispute over annexation in the future.” by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.
- c. **STARDUST HILLS HOA:** Randy Rimer thanked the Town and asked a couple questions about road repairs in Stardust Hills. Town Manager Hartman updated the Council on some repairs that were taking place and plans that were being made to get through the winter, until the Pavement Asset Plan was completed, and a Community Crossings Grant could be applied for in the spring.
  - d. **ORDINANCE 2021-4 BULK WATER RATE:** This was introduced and will be advertised before the next Council meeting.
  - e. **ORDINANCE 2021-6 BACKFLOW VALVE:** This was introduced and will be advertised before the next Council meeting
  - f. **RESCHEDULE NOVEMBER MEETING:** The Regularly scheduled November Town Council meeting conflicts with State Board of Accounts Clerk Treasurer School. Clerk Treasurer Maners requested to reschedule the Town Council Meeting. A motion was made by Councilmember Jay to move the meeting to the 16<sup>th</sup> of November. It was seconded by Councilmember Holland. The motion carried by unanimous vote.
  - g. **CONFERENCE ROOM:** It was noted that there is a need for the Town to have a conference room. The old building inspector office is available, and money is available for building improvements. Councilmember Jay asked for quotes and plans to be brought back to Council before a decision was made.
  - h. **EMPLOYEE HANDBOOK:** A working copy of a new version of the Employee Handbook was given to Council. This is to update the policies to bring more consistency, ease of use and legal compliance. The biggest change that is being proposed is removing the division of PTO days and how they can be utilized so as to bring consistency to the Utility and Police Departments. This will be discussed further at the next meeting.


#### **OLD BUSINESS:**


- a. **TOWN HALL SECURITY SYSTEM:** Nothing new to report.
- b. **BLUESIDE WAY SEWER PROJECT:** The project is completed, and the rental pump has been returned.
- c. **51 EAST COLUMBUS STREET-TREE REMOVAL:** A second quote for tree removal was presented to Council per their request. The quote was for \$2,450 and an additional \$650 for stump removal. The first quote given to Council last month was \$1,800. Discussion ensued. It was decided to table this until spring.
- d. **GUARD RAILS:** Nothing new to report.
- e. **ZONING CODE:** Town Manager Hartman is talking with other towns in the County and is seeking interest in possibly collaborating on a larger project that might help keep costs down.
- f. **OPPORTUNITY ZONE UPDATE:** Town Manager Hartman gave an update on these meetings. He has been contacted by more than one investor with some interest in this area of our community because of the program.
- g. **PRIVATE DRIVE/BEAGLE CLUB ROAD:** We are waiting on the completion of the survey and legal descriptions of the adjacent properties to be able to move forward.

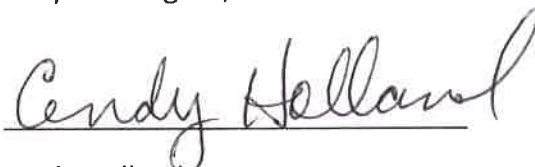
Sergeant Hull reminded everyone of Trick or Treating hours on October 30<sup>th</sup> from 5-8 p.m. He also made note of a "Back the Blue" Chilifest Fundraiser that is going to take place from 11-5 on October 30<sup>th</sup> in the Town Hall parking lot with a Trunk or Treat to follow. The school will also be holding a Trunk or Treat at the same time.

Town Manager Hartman made note of the Cloverdale High School Service-Learning Project which will take place on October 22<sup>nd</sup> and encouraged anyone in the community who needed assistance with yard work or small projects to contact the school or the Town.

**ADJOURNMENT:** The meeting was adjourned by Councilmember Fidler at 8:17 p.m.


  
Rick Dearwester, Town Council President

  
Gary Bennington, Vice President

  
Cindy Holland

  
Greg Jay

  
Larry Fidler

  
Kelly Maners, Clerk Treasurer