

**CLOVERDALE TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 16, 2021**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, November 16, 2021, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

CALL TO ORDER: President Rick Dearwester called the meeting to order at 7:00 p.m.

PLEDGE TO THE FLAG: The Pledge of Allegiance was recited.

ROLL CALL: Present on Roll Call were Councilmembers Larry Fidler, Gary Bennington, Rick Dearwester Cindy Holland, and Greg Jay. Also present were Police Sergeant Adam Hull, Town Manager Jason Hartman, Town Attorney Richard Shagley and Clerk Treasurer Kelly Maners. Town Marshal Steve Hibler was absent.

ADDITION OR DELETION TO AGENDA: Councilmember Holland motioned to approve the agenda. Councilmember Fidler seconded. The motion carried by unanimous vote.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes October 12, 2021

Councilmember Holland motioned to approve. Councilmember Fidler seconded. The motion carried by unanimous vote.

CLAIMS AND TRANSFERS:

General: \$126,127.02	Motion: Councilmember Jay	2 nd : Councilmember Holland
Water: \$61,684.18	Motion: Councilmember Holland	2 nd : Councilmember Bennington
Wastewater: \$74,971.78	Motion: Councilmember Fidler	2 nd : Councilmember Jay
Payroll: \$49,108.15	Motion: Councilmember Bennington	2 nd : Councilmember Holland

All motions were carried by unanimous vote.

TOWN MARSHAL: Sergeant Hull filled in for Marshal Hibler and gave a monthly report on the activities of the Police Department.

- a. **RESERVE DEPUTY MARSHAL STANDARD OPERATING PROCEDURES:** This was tabled until next month.

FIRE CHIEF: Not present

TOWN MANAGER:

- a. **TRAIN DEPOT:** Restrictions on the deed only allow the Train Depot to be used as a museum. It is currently vacant, with the Town maintaining utility and insurance expenses. Town Manager Hartman has been contacted by at least 2 companies seeking to rent this as office space. This will be discussed further in a future executive session.

- b. **WATER REFUND:** There was a meter error that started in Oct. 2020 at 6 Stardust Place. It was not fully diagnosed until Oct. 2021. It was discovered an unusual event had occurred where the water leak was on the Town's side but was still running through the meter and charging the customer. The requested refund amount covering this time period was \$2,381.88. "I'll motion we refund it" said Councilmember Jay and was seconded by Councilmember Fidler. The motion carried by unanimous vote.
- c. **DOE CREEK MEADOWS SUBDIVISION PLAN:** The full plan is complete, and everything is approved except lighting. We are still waiting on Duke Energy's approval for the lighting.

CLERK TREASURER: Before the agenda items were covered, Clerk Treasurer Maners made the Council aware that the Department of Local Government Finance had rejected the 2022 Budget that was submitted based on a technicality. The budget was fundable so Council should still be able to do what was planned for next year, but it will require a few extra steps. Revenue will be impacted slightly as less money will be collected from the taxpayers than was advertised.

- a. **REVENUE REPORTS:** Revenue Reports were presented to Council.
- b. **APPROPRIATION REPORT:** An appropriation report was presented to Council.
- c. **WATER AND SEWER BUGDET:** A monthly detailed report on the Water and Wastewater Enterprises was presented to Council.
- d. **FUND 631 and 632 WATER AND SEWER TAP FEES:** These funds appeared to be set up without Ordinance or Resolution. It was proposed instead of Funds, these would be Revenue line items within the appropriate Operating Funds. Council Member Jay motioned "We go ahead and move it." It was seconded by Councilmember Fidler. The motion carried by unanimous vote.
- e. **CLAIMS:** Claims were brought to Council for approval on individual merit.
 - 1. Nelson INV # 119414 for Courtney Jaynes pants and hem
 - 2. Nelson INV #119973 for Courtney Jaynes cap, badge, and patch
Sergeant Hull will get Ms. Jaynes to take care of these invoices as they are not items the Town provides to Reserve Officers.
 - 3. Hendricks Power INV #25558 for \$1,860
This was for repairs made to a Hendricks Power line that was inadvertently struck during a dig by Town employees. A motion was made to approve by Councilmember Jay and seconded by Councilmember Fidler. The motion carried by unanimous vote.
 - 4. MacAllister INV #R714067 for \$18,572.53
Attorney Shagley has reached out several times and is yet to get a response from MacAllister. This was tabled again.
 - 5. Service Pump and Machine INV #1654A for \$2,900
This was for a new control panel on Lift Station #3. A motion was made to approve by Councilmember Fidler and seconded by Councilmember Holland. The motion carried by unanimous vote. It will be paid for using the Food and Beverage Fund.
 - 6. Water Solution Unlimited
Limited authority was granted to the Clerk Treasurer to pay any invoices from Water Solutions Unlimited prior to Council meetings for any amount up to \$4000.

A motion was made to approve by Councilmember Jay and seconded by Councilmember Fidler. The motion carried by unanimous vote.

7. West Central Asphalt and Resealing for \$2,300
\$2000 is to be paid out of the utility funds for repairs made to streets caused by utility work. The remaining \$300 will come from MVH for crack repairs on Stardust Road. A motion was made to approve by Councilmember Fidler and seconded by Councilmember Jay. The motion carried by unanimous vote.
8. Wealing Brothers INV #1990 for \$20,666
This is for sludge removal. A motion was made to approve by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote. Town Manager Hartman was instructed to look into other options for the future.

- f. **SALARY/WAGES:** A motion was made to accept the recommendations of the Dept. heads for 2022 raises by Councilmember Jay and seconded by Councilmember Fidler. The motion carried by unanimous vote. Clerk Treasurer Maners will prepare a Salary Ordinance using those figures for the next council meeting.

PLANNING/BZA: A motion was made to reappoint Cindy Holland to another term on the Planning Commission by Councilmember Jay and seconded by Councilmember Fidler. The motion carried by unanimous vote.

A motion was made to reappoint James McKee to another term on the Planning Commission by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.

PARK BOARD: A motion was made to reappoint John Berry to another term on the Park Board by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.

REDEVELOPMENT: Brian Maners, David Fish and Scott Bailey were President Dearwester's appointments to the Redevelopment Commission for 2022.

A motion was made to reappoint Rick Dearwester to another term on the Redevelopment Commission by Councilmember Fidler and seconded by Councilmember Holland. The motion carried by unanimous vote.

A motion was made to reappoint Larry Fidler to another term on the Redevelopment Commission by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.

STORM WATER BOARD: President Dearwester reappointed Jerry Peters to another term on the Storm Water Board.

PUTNAM COUNTY CONVENTION AND VISITORS' BUREAU: A motion was made to reappoint Steve Fouty to another term on the PCCVB by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.

A motion was made to appoint Kathy Morgan to the PCCVB by Councilmember Fidler and seconded by Councilmember Holland. The motion carried by unanimous vote.

ORDINANCES AND RESOLUTIONS:

- a. **AMENDMENT ORDINANCE 2021-1 ARPA:** The original ordinance was amended to reference “A Plan” and to amend the dates to be in compliance with new Federal and State guidance. A motion was made to accept Ordinance 2021-1 as amended by Councilmember Fidler and seconded by Councilmember Jay. The motion carried by unanimous vote.
- b. **ORDINANCE 2021-4 BULK WATER RATE:** This increases the rate for bulk water purchases from \$0.01 to \$0.02 a gallon. (This does not impact or change residential or commercial rates.) This is in keeping with prices in the area and covers the cost of operating the bulk water station. A motion was made to accept Ordinance 2021-4 by Councilmember Holland and seconded by Councilmember Fidler. The motion carried by unanimous vote. A motion to waive the second reading was made by Councilmember Fidler and seconded by Councilmember Holland. The motion carried by unanimous vote.
- c. **ORDINANCE 2021-6 BACKFLOW VALVE:** This increases the cost of what is charged to customers to purchase a backflow valve. The price increase covers the Town’s cost, ensuring the valves are not sold at a loss for the Town. A motion was made to accept Ordinance 2021-6 by Councilmember Jay and seconded by Councilmember Fidler. The motion carried by unanimous vote. A motion to waive the second reading was made by Councilmember Fidler and seconded by Councilmember Holland. The motion carried by unanimous vote.
- d. **ORDINANCE 2021-8 ADDITIONAL APPROPRIATION:** Additional appropriations were asked for in the amount of \$12,600. This is for the General Police Drug Enforcement Program and the Local Law Enforcement Continuing Education Fund. A motion was made to accept Ordinance 2021-8 by Councilmember Fidler and seconded by Councilmember Holland. The motion carried by unanimous vote. A motion to waive the second reading was made by Councilmember Jay and seconded by Councilmember Bennington. The motion carried by unanimous vote.
- e. **RESOLUTION 2021-10 TRANSFER RESOLUTION-GENERAL FUND:** This is transferring appropriations within the General Fund. A motion was made to accept Resolution 2021-10 by Councilmember Bennington and seconded by Councilmember Holland. The motion carried by unanimous vote.
- f. **RESOLUTION 2021-11 REDUCTION RESOLUTION:** This is reducing appropriations that will not be needed in 2021 in the Local Road and Street, Motor Vehicle Highway and MVH Restricted Funds. A motion was made to accept Resolution 2021-11 by Councilmember Bennington and seconded by Councilmember Fidler. The motion carried by unanimous vote.
- g. **RESOLUTION 2021-12 TRANSFER RESOLUTION-MVH FUND:** This is transferring appropriations within the Motor Vehicle Highway Fund. A motion was made to accept Resolution 2021-12 by Councilmember Jay and seconded by Councilmember Bennington. The motion carried by unanimous vote.

NEW BUSINESS:

- a. **STARDUST HILLS HOA:** Nothing to report
- b. **PARKING:** Kathy Morgan representing Cloverdale Main Street spoke to Council. She announced a couple upcoming events hosted by this group. The Christmas Parade will be December 4th and Picture Taking with Santa at the Icehouse will be immediately following the parade. The group also requested the Council consider the parking in the downtown area for these events. Town Manager Hartman is working on some solutions.
- c. **TRECS:** Tax Refund and Exchange Compliance System is a free program offered by the State of Indiana. It allows municipalities to enter into an agreement with the State to help collect unpaid debts owed to the Town by garnishing debtors State Tax refunds. A Memorandum of Understanding was presented to Council. A motion was made to accept the Memorandum of Understanding subject to Attorney Shagley's review and approval by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.
- d. **INSURANCE COVERAGE PERCENTAGE:** Clerk Treasurer Maners asked Council for clarification on the breakdown of how the Insurance Premiums are paid, specifically the Family Plans. Council asked for more information. This was tabled until next month.

OLD BUSINESS:

- a. **CONFERENCE ROOM:** We have received 1 quote and are waiting on the second one. This was tabled until next meeting.
- b. **EMPLOYEE HANDBOOK:** Council was instructed to read over the proposed changes ahead of the next meeting.
- c. **TOWN HALL SECURITY SYSTEM:** Nothing new to report.
- d. **BLUESIDE WAY SEWER PROJECT:** The project is completed.
- e. **GUARD RAILS:** Nothing new to report.
- f. **ZONING CODE, ORDINANCE CONTRACT AND INTERLOCAL AGREEMENT:** Nothing new to report.
- g. **OPPORTUNITY ZONE UPDATE:** Town Manager Hartman gave an update on these meetings. This group has applied for a Grant to be used within the Opportunity Zone. Interest is being shown in this area.
- h. **PRIVATE DRIVE/BEAGLE CLUB ROAD:** We have received the legal description of the properties and are now waiting on the Road Inventory. The next step would be to take ownership of the property. A motion was made by Councilmember Fidler to "Give Jason or Kelly authority to record the deeds" as soon as they become available to achieve the timeline for applying for the Community Crossings Grant. The motion was seconded by Councilmember Holland. The motion carried by unanimous vote.

AUDIENCE COMMENTS:

Don Gedert suggested if the Town takes ownership of the road by McDonald's, they consider naming it Bennington Way.

John Berry publicly thanked Town Manager Hartman and the Cloverdale Police Dept for all the work that has been done in helping with the park this year.

Joseph Monnett requested to park a semi-truck at his property located at 452 S. Lafayette Street. It was noted that the Town Code has a 10-ton weight limit on Town roads. Attorney Shagley will be consulted, and Town Manager Hartman will contact Mr. Monnett with the decision.

Town Manager Hartman gave a few updates on the park. A 20-foot Poplar log was donated by Eric Hayman and Ray Collier to repair the log cabin. A quote was presented from Jackson Contracting for \$6,400 to replace the wood shake roof on the log cabin. The Heritage Preservation Society has pledged \$1000 to help pay for this project. A motion to accept the bid was made by Councilmember Jay and seconded by Councilmember Fidler. The motion carried by unanimous vote.

ADJOURNMENT: The meeting was adjourned by President Dearwester at 8:21 p.m.

Rick Dearwester, Town Council President

Gary Bennington, Vice President

Cindy Holland

Greg Jay

Larry Fidler

Kelly Maners, Clerk Treasurer