

Minutes
Cloverdale Town Council
Regular Business Meeting
December 14, 2021

President Rick Dearwester called the meeting to order.

Rick led those present in the "Pledge of Allegiance".

Dan Moon offered a prayer.

Rick called the roll of attendance of Council members. Larry Fidler, Greg Jay and Rick Dearwester were present. Gary Bennington & Cindy Holland were not present.

Rick asked for any additions or deletions to the agenda. Mark Wingler with the former Cloverdale Chamber of Commerce asked to be moved to an earlier spot on the agenda. Larry made a motion to change the agenda to accommodate this request. Greg seconded the motion. Motion carried 3-0.

Minutes of the previous meeting were presented to the Council. Greg made a motion to approve the minutes of the previous meeting. Larry seconded the motion. Motion carried 3-0.

Deputy-Clerk Treasurer, Rebekah Kelly presented claims and transfers to the Council.

General \$167,881.93 Larry made a motion to approve the claims. Greg seconded the motion. Motion carried 3-0.

Water \$122,454.55 Greg made a motion to approve the claims. Larry seconded the motion. Motion carried 3-0.

Wastewater \$109,454.5 Larry made a motion to approve the claims. Greg seconded the motion. Motion carried 3-0.

Payroll \$49,116.19 Larry made a motion to approve the claims. Greg seconded the motion. Motion carried 3-0.

Deputy Marshal Adam Hull was present to report on the status of the police department. Adam presented the Council with a monthly police activity report.

Adam also presented a revised copy of the Reserve Deputy Marshal "Standard Operating Procedures" to the Council for consideration. Larry made a motion to adopt the revised "SOP". Greg seconded the motion. Motion carried 3-0.

Adam also advised the Council that the police department was active with a holiday program that will provide Christmas gifts to children in the community.

The Fire Chief was present to report on the status of the fire department. The fire chief stated that the department responded on 52 runs in the month of November, 25 of which were inside the town limits of Cloverdale.

Mark Wingler with the former Cloverdale Chamber of Commerce announced that they were donating \$15,700 to both the Cloverdale Police Department and the Cloverdale Fire Department.

Town Manager, Jason Hartman reported that the Doe Creek Meadow subdivision is expected to break ground in February, provided the weather cooperates. Jason also stated that he has not yet approved the lighting package because of delays with Duke Energy providing the details.

Rebekah provided the Council with a monthly revenue report, appropriation report, water and wastewater budget. Larry made a motion to accept the reports as presented. Greg seconded the motion. Motion carried 3-0.

Rebekah also presented a claim from HR Unlimited in the amount of \$2,854.48. This claim was annual payment for consulting services. Greg made a motion to pay this claim. Larry seconded the motion. Motion carried 3-0.

Rebekah also presented a claim from McCallister. Attorney Richard Shagley announced that he was still working on this issue. No action was taken.

Rebekah presented the Council with a revision to State Form 99A. She continued by stating the form would assist with better maintenance of "Paid Time Off" records. Larry made a motion to adopt the revised form. Greg seconded the motion. Motion carried 3-0.

Jason announced that there was nothing to report with regards to the Plan Commission or BZA.

Jason advised the Council that he hoped to have the log on the cabin replaced in the coming weeks. Greg announced that there was nothing else to report with regards to the Park Board.

Ordinance 2021-9 was presented to the Council for consideration. The ordinance sets the wages and salaries for all town employees for the year 2022. Greg made a motion to adopt Ordinance 2021-9 on first reading. Larry seconded the motion. Motion carried.

Greg made a motion to waive the 2nd reading of Ordinance 2021-9. Larry seconded the motion. Motion carried 3-0.

Resolution 2021-13 was presented to the Council for consideration. The resolution amends the current employee handbook to transfer vacation, sick and personal days into "Paid Time Off" effective January 1, 2022. Greg made a motion to adopt Resolution 2021-13. Larry seconded the motion. Motion carried 3-0.

Stardust Hill HOA President David Fish was present to update the Council on their status. David advised that the HOA recently had a partial dam failure at Moon Lake on Thanksgiving Day. David continued by stating that a contractor has been hired to address this issue. David also stated that approximately 80 trees will be removed near the dam to ensure that they do not cause further damage to the dam. Resident Don Gedert asked if the town had considered trimming trees back that encroach on the town's right-of-way. Jason stated that he would investigate the issue.

Rebekah presented a proposed Holiday schedule to the Council for consideration. Larry made a motion to accept the schedule as presented. Greg seconded the motion. Motion carried 3-0.

Rebekah presented a proposed Town Council meeting schedule to the Council for consideration. Greg made a motion to accept the schedule as presented. Larry seconded the motion. Motion carried 3-0.

Jason advised the council that he was still waiting on a 2nd quote to remodel that conference room.

Rebekah advised the Council that the Council has been provided a revised copy of the "Employee Handbook" for their review. The Council agreed to review the document and discuss and the January Council meeting.

Jason presented Council with an estimate from S5 Security Solution. Jason stated that the estimate did not provide an estimate for a system for remote sites. The Council asked to get an estimate that included remote sites. Jason agreed to have a revised estimate at the next meeting.

Rebekah provided the Council with options for how employee insurance health should be offered to employees. Larry made a motion to approve "Slide 2". Greg seconded the motion. Motion carried 3-0.

Jason advised the Council that he has not followed up on the request for a 2nd quote for guard rail repairs in the Stardust Hills subdivision.

Jason announced that a county-wide zoning meeting is still being planned for January.

Jason advised the Council that he has been working with Kristin Clary at the Putnam County Economic Development Center to finish up the Opportunity Zone Prospectus for two different sites in Cloverdale. Jason also advised that our Opportunity Zone recently received a \$2,500 grant for the preparation of the prospectus.

Jason advised the Council that the Governor announced the funding levels for the READI grant program. Jason stated that our region was 20 million dollars, but that this amount was less than half of what was requested. Jason stated that he is currently not aware of how the distribution of these funds will occur.

Jason also advised the Council that property acquisition of the private drive next to McDonald's was still underway. It has since been determined that easement on the R.E. Development property will not be necessary due to immediate potential development on this property. It is also determined that McDonald's may need to survey their property before deeding their portion of property because of existing infrastructure that was built on the easement.

Jason announced that Utility Clerk Bobbi Siddons had recently resigned.

Jason raised the issue of reviewing the water tap fees and water installation process for the Doe Creek Meadows subdivision. Jason said that he would put a proposal together for the January meeting.

Jason stated that he recently learned that the town is required to have an employee dedicated as an "ERC" in order to apply for certain INDOT grants. Jason stated that he would take the 5 hour certification class in order for the town to be eligible.

Jason advised that he had recently met with the Cloverdale Main Street organization and that they were interested in acquiring new trash cans for the downtown area and expressed interest in starting to plan for a community center. Jason stated that he would be meeting with them again in January.

Rick presented an invitation from "Accelerate Indiana Municipalities" to become a member. Rick asked for Rebekah to send a copy of this invitation to each of the members and they would discuss it again at the January meeting.

David Fish asked again to be recognized to inquire about the flower beds that exist between the entrance and exit of Stardust Way on to Stardust Road. David asked for permission for the HOA to assume maintenance of the landscaping. Mr. Don Gedert announced that his wife would no longer maintain this area after 35 years of doing so. Attorney Shagley suggested that the HOA assume the duties. The Council agreed.

Jason announced that the "Pavement Asset Management Plan" was complete and had been emailed to all the Council members for review.

Rick adjourned the meeting.

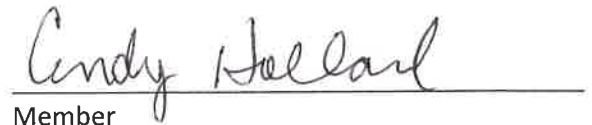
Minutes Submitted by:
Jason T. Hartman
Town Manager



President



Vice President

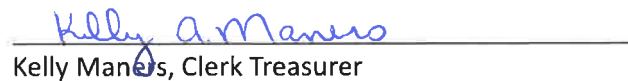


Member

Attest:



Member



Kelly Manero, Clerk Treasurer

Member