

**CLOVERDALE TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MAY 10, 2022**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, May 10, 2022, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

CALL TO ORDER: President Rick Dearwester called the meeting to order at 7:00 p.m.

PLEDGE TO THE FLAG: The Pledge of Allegiance was recited, as lead by local Boy Scouts who were attending the meeting.

Brian Maners led a prayer.

ROLL CALL: Present on Roll Call were Councilmembers Cindy Holland, Greg Jay, and Rick Dearwester. Councilmembers Larry Fidler and Brandon Tancak were absent. Also present were Town Marshal Steve Hibler, Town Manager Jason Hartman, Town Attorney Richard Shagley and Clerk Treasurer Kelly Maners.

PUBLIC HEARING FOR WATER AND WASTEWATER PROFESSIONAL ENGINEERING STUDIES: This was a Public Hearing for both the Water and Wastewater PER's completed for the Town of Cloverdale. Two representatives from HWC Engineering presented results and recommendations of the studies to the Town Council and the Public. The Public Hearings had been advertised separately in the local newspaper as required and a copy of the PER's were made available at the Town Hall for public viewing prior to the hearing. Dustin Whalen presented the Water PER followed by Eric Smith, who presented the Wastewater PER. They also made note that the studies were being submitted to the State for potential funding. The public was then given the opportunity to speak. The public asked questions and made comment, but no opposition to moving forward was stated. The public hearing was closed at 7:41 p.m.

ADDITIONS OR DELETIONS TO THE AGENDA: It was requested to add Storm Water Board Vacancy to the agenda. Town Manager Hartman also requested to add Lisa Zeiner and David McRee to the Agenda. Marshal Hibler requested to add Grants under his communication. Councilmember Jay motioned to approve the agenda as amended. Councilmember Holland seconded. The motion carried by unanimous vote.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes April 12, 2022

Councilmember Holland motioned to approve. Councilmember Jay seconded. The motion carried by unanimous vote.

CLAIMS AND TRANSFERS:

General: \$139,605.44

Water: \$56,459.02

Wastewater: \$35,773.09

Payroll: \$49,292.35

Motion: Councilmember Jay

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2nd: Councilmember Dearwester

2nd: Councilmember Holland

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All motions were carried by unanimous vote.

TOWN MARSHAL: Marshal Hibler presented Council with a monthly report of the Police Department.

- a. **KENT GOLDMAN VEHICLE LEASE:** Attorney Shagley stated he is still waiting for a sample agreement from Kent. The current agreement was rejected by the State. Since the car cannot be registered under the current agreement, Attorney Shagley stated the vehicle cannot be driven until this is resolved. Marshal Hibler said the vehicle was parked.
- b. **TOWN HALL SECURITY SYSTEM:** Marshal Hibler was comfortable with the security system quote after a few minor changes were made. A revised quote will be brought to the next meeting.

Marshal Hibler noted the rising fuel costs and said they would be looking for grant options. He also expressed some concerns about the Town's current health care coverage and stated some employees' bills were not being paid. The employees are to bring their concerns to Clerk Treasurer Maners. It was also noted that other insurance options are being considered for the future.

- c. **GRANTS:** Marshal Hibler said he was approached by the school to look into the possibility of a 2nd School Resource Officer. Marshal Hibler asked permission to apply for a Cops Hiring Program Grant and also a vehicle Grant for the future. Discussion ensued. A motion was made by Councilmember Jay "to move forward with the grants" and was seconded by Councilmember Holland. The motion carried by unanimous vote.
- d. **2ND K-9:** Reserve Officer Fogle is requesting to donate a K-9 to be used by the Town. Clerk Treasurer Maners estimated the initial expenses would be \$2,100-\$2,700 the first year and approximately \$1,500 each subsequent year. All funds would come from the K-9 Donation Fund. A motion was made by Councilmember Jay "to go ahead" and was seconded by Councilmember Holland. The motion carried by unanimous vote.

FIRE CHIEF: No report

TOWN MANAGER:

- a. **DOE CREEK MEADOWS SUBDIVISION PLAN:** An update was given. Sewer and Storm Water infrastructure is completely in. Forward progress is being made on the Water infrastructure.
- b. **TREE REMOVAL:** Quotes were presented to Council to remove three trees, including the stumps, and fill dirt back in on Columbus Street. The quotes were as follows: Floyd Freeman - \$5,825, Payne - \$6,450, and Scott Mayhew - \$6,000. A motion was made to accept the lowest bid of \$5,825 from Floyd Freeman by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote. *(This was rescinded later in the meeting.)*
- c. **JETTER HOSE:** It was confirmed that the quote brought to Council for 600 feet of Jetter hose was standard for the truck. Councilmember Jay made a motion to replace the hose. It was seconded by Councilmember Holland. The motion carried by unanimous vote.

CLERK TREASURER:

- a. **REVENUE REPORTS:** A monthly Revenue Report was presented to Council.
- b. **APPROPRIATION REPORT:** A monthly Appropriation Report was presented to Council. Two things were noted. The first being the line item for Redevelopment Professional Services. The reason being the Redevelopment Commission’s Attorney submitted a bill recently that covered January 2021 through February 2022. If this is to be the standard for billing, Clerk Treasurer Maners will adjust the budget accordingly. The second thing was the line items for the Police Department’s Operating Supplies and Repair and Maintenance. About half of the annual budget has been spent in these categories.
- c. **WATER AND SEWER BUGDET:** A monthly detailed report on the Water and Wastewater Enterprises was presented to Council.
- d. **CLAIMS:**
 - 1. Wealing Brothers INV #2058 for \$23,766
Councilmember Jay made a motion to approve the claim. Councilmember Holland seconded. The motion carried by unanimous vote.
 - 2. Core and Main INV#Q792752 for \$2,464.77
Councilmember Jay made a motion to approve the claim. Councilmember Holland seconded. The motion carried by unanimous vote.
 - 3. Service Pump and Machine INV #1748A for \$2,249
Councilmember Jay made a motion to approve the claim. Councilmember Holland seconded. The motion carried by unanimous vote. This is for repairs on the recently finished Blue Side Way lift station. An outside engineer’s opinion will be sought to determine if there is a design flaw to see how we will proceed with this issue.

PLANNING/BZA: Lisa Zeiner, with Putnam County Planning and Building, informed Council that the Putnam County Commissioners are entering into a contract with HWC to update the County’s Comprehensive Plan and Zoning Ordinance. Part of the contract allows each Town in the County to update their own comprehensive plan and zoning ordinance as part of this deal. The cost to join in for the Town of Cloverdale would be \$12,000. The Town would still have the option to maintain our current Planning Commission and BZA or turn it over to the County. Discussion ensued. Councilmember Jay made a motion to participate with the County in the \$12,000 Comprehensive Planning and Zoning update. Councilmember Holland seconded. The motion carried by unanimous vote.

PARK BOARD: Lois Bennington has resigned her position on the Park Board. A new volunteer will be sought. It was also noted that the log at the cabin is set to be replaced tomorrow with oversight from Art Harris.

STORM WATER BOARD: Jerry Peters has resigned his position on the Storm Water Board. John Bailey volunteered to fill the vacancy. President Dearwester appointed him.

ORDINANCES AND RESOLUTIONS:

- a. **2ND READING: ORDINANCE 2022-6 SEWER TAP FEE:** Tabled until next meeting.

NEW BUSINESS:

- a. **EAS RENEWAL:** The service Contract with EAS Technology Consultants is up for renewal. A new contract will be provided to Council for next month's meeting as soon as it becomes available.
- b. **STARDUST HILLS HOA:** David Fish told of events that are happening at Stardust Hills. He inquired about a utility request and was instructed to get with the Utility Clerk. He also inquired about patching potholes on Stardust Road and was informed that had been done last week.
- c. **RESCHEDULE JUNE MEETING:** State Board of Accounts has called a meeting for the Clerk Treasurers that conflicts with the regularly scheduled Town Council Meeting in June. Clerk Treasurer Maners requested the Council Meeting be rescheduled to allow her to attend. Councilmember Jay made a motion to reschedule. It was seconded by Councilmember Holland. The motion carried by unanimous vote. The June meeting of the Town Council was rescheduled to June 7th at the regular time of 7 p.m.
- d. **PUBLIC COMMENTS:** David McRee requested the Town repair the alley that runs next to the Post Office. Discussion Ensued.
- e. **RESOLUTION 2022-3 WATER PER ACCEPTANCE RESOLUTION:** A motion was made to adopt by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.
- f. **RESOLUTION 2022-4 WATER-SRF SIGNING AUTHORITY:** A motion was made to adopt by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.
- g. **RESOLUTION 2022-5 WASTEWATER PER ACCEPTANCE:** A motion was made to adopt by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.
- h. **RESOLUTION 2022-6 WASTEWATER-SRF SIGNING AUTHORITY:** A motion was made to adopt by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.

At this point in the meeting, it was brought to Council's attention a miscalculation was made earlier when the tree removal quotes were presented. The quote from Mayhew should have been \$4,800. A motion was made to rescind the original tree removal acceptance by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote. Then a new motion was made to accept the lowest bid by Mayhew for \$4,800 by Councilmember Jay and seconded by Councilmember Holland. The motion carried by unanimous vote.

OLD BUSINESS:

- a. **PEBBLE POINT STREET LIGHT:** Waiting on a price estimate from Duke. This was tabled until we get an answer.
- b. **DOMESTIC ANIMALS:** Councilmember Jay made a motion to accept the changes to the Domestic Animal portion of the Town Code. It was seconded by Councilmember Holland. The motion carried by unanimous vote. It was decided to put the changes on the Town website.

- c. **EMPLOYEE HANDBOOK:** Attorney Shagley is going over the proposed Handbook for legal compliance. Some discussion ensued as to how Paid Time Off effects overtime pay. Attorney Shagley will compare this with the Fair Labor Standards Act.
- d. **GUARD RAILS:** Nothing new to report.

AUDIENCE COMMENTS: Councilmember Jay requested more notification be made to the Public about the changes to the Domestic Animal Laws.

ADJOURNMENT: The meeting was adjourned by President Dearwester at 9:14 p.m.


Rick Dearwester, Town Council President

Larry Fidler, Vice President


Cindy Holland


Greg Jay


Kelly Maners, Clerk Treasurer

Brandon Tancak