

**CLOVERDALE TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, JULY 12, 2022**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, July 12, 2022, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

CALL TO ORDER: Vice President Larry Fidler called the meeting to order at 7:00 p.m.

PLEDGE TO THE FLAG: The Pledge of Allegiance was recited.

ROLL CALL: Present on Roll Call were Councilmembers Cindy Holland, Greg Jay, Brandon Tancak and Larry Fidler. Also present were Town Attorney Richard Shagley, Town Marshal Steve Hibler, Town Manager Jason Hartman, and Clerk Treasurer Kelly Maners.

ADDITIONS OR DELETIONS TO THE AGENDA: It was requested to remove Resolution 2022-7 and Employee Handbook from the Agenda. Councilmember Jay made a motion to accept the agenda as amended. It was seconded by Councilmember Holland. The motion carried by unanimous vote.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes June 7, 2022

Councilmember Holland motioned to approve. Councilmember Jay seconded. The motion carried by unanimous vote.

CLAIMS AND TRANSFERS:

General: \$252,014.01	Motion: Councilmember Jay	2 nd : Councilmember Tancak
Water: \$67,328.81	Motion: Councilmember Holland	2 nd : Councilmember Jay
Wastewater: \$120,295.18	Motion: Councilmember Jay	2 nd : Councilmember Tancak
Payroll: \$47,546.32	Motion: Councilmember Jay	2 nd : Councilmember Tancak

All motions were carried by unanimous vote.

TOWN MARSHAL: Marshal Hibler gave a monthly report of the Police Department operations.

- a. **KENT GOLDMAN VEHICLE LEASE:** Attorney Shagley informed Council the new proposed vehicle contract that states, "upon termination the vehicle would be sold back to Kent Goldman for \$1" is not a legal way for the Town to dispose of property and therefore should not be approved. Discussion ensued.
- b. **2nd K-9 CONTRACT:** This was tabled because Reserve Deputy Fogle, who would be the handler, is currently in the interview process with another City. Councilmember Jay requested the current proposed contract be revised and ready for approval, should Deputy Fogle decide to stay on with Cloverdale. Attorney Shagley will have this prepared.

FIRE CHIEF: No report

TOWN MANAGER:

- a. **DOE CREEK MEADOWS SUBDIVISION PLAN:** An update was given. Homes are scheduled to be delivered in two weeks.
- b. **DUKE ENERGY CONTRACT:** An energy savings contract to update the lighting in the Town Hall and Sewer Plant was presented. It included a grant to cover part of the cost and would provide the Town with a five-year return on investment. A motion was made to approve the Duke contract by Councilmember Jay and seconded by Councilmember Fidler. The motion carried by unanimous vote.

CLERK TREASURER:

- a. **MONTHLY REPORTS:** A monthly Revenue and Appropriation Report was presented to Council, along with a monthly detailed Water and Sewer Budget. It was noted two budget lines for the Police Department were both at 35% left for the year.
- b. **CLAIMS:**
 - 1. Boyce (License Renewal) INV #0542287 for \$9,615.00
Councilmember Jay made a motion to approve the claim. Councilmember Holland seconded. The motion carried by unanimous vote.
 - 2. Utility Supply INV #1394904 for \$3,358.75
 - 3. Utility Supply INV #1394905 for \$1,849.20
 - 4. Utility Supply INV #1405728 for \$2,980.83
 - 5. Utility Supply INV #1403801 for \$2,769.62
It was noted by Town Manager Hartman that most of these costs would be reimbursed to the Utility by the customer. A motion was made by Councilmember Jay to approve all the above claims. Councilmember Tancak seconded. The motion carried by unanimous vote.

The following were additional Claims presented that were not on the agenda.

- 6. Service Master INV #220638 for \$700.84 was brought to Council as a special circumstance. During a recent water main break, water entered a nearby house. This company was hired by the customer to irradiate the water damage and the Town was being asked to pay the expense. There is also a quote to replace the carpet for approximately \$3000. Attorney Shagley will draw up a release for Mr. and Mrs. Lotz to sign. Councilmember Jay made a motion to approve the claim with the release signed. Councilmember Holland seconded. The motion carried by unanimous vote.
- 7. Utility Supply INV #1407637 for \$4,764.36
Councilmember Jay made a motion to approve the claim. Councilmember Tancak seconded. The motion carried by unanimous vote.
- 8. Utility Supply INV #1407133 for \$1,636.22
Councilmember Jay made a motion to approve the claim. Councilmember Holland seconded. The motion carried by unanimous vote.

A UMAC Invoice was also discussed. It was for work completed and they ran into complications, but the invoice was substantially more than what was submitted and

approved by Council. Town Manager Hartman was instructed to negotiate this further. This was tabled until next month.

- c. **BUDGET 2023:** Clerk Treasurer Maners, again, submitted the dates of the September 13th and October 11th regularly scheduled Town Council meetings to be used as the Public Hearing and Adoption Hearing for the 2023 Budget. It was also requested of Council to appoint two members to meet with Department heads to work on the Budget. Councilmembers Tancak and Fidler volunteered.

PLANNING/BZA: No Meetings were held

PARK BOARD: No representative from the Park Board was present. It was noted there is still a vacancy for this board.

ORDINANCES AND RESOLUTIONS:

- a. **ORDINANCE 2022-6 SEWER TAP FEE:** Holding off on this as it needs advertised
- b. **ORDINANCE 2022-9 UTILITY BILLING POLICY AND PROCEDURES:** This is the first reading. New language was proposed to clean up the wording and intent of the water disconnect procedures.
- c. **RESOLUTION 2022-8 UTILITY RECEIPTS TAX:** The State has repealed the Utility Receipts Tax and required the municipalities to notify customers. The Town's Financial Advisors looked at the rates and this is the recommendation and wording to be put on the utility customers bills for the next two months in compliance with State law. It has been reviewed and approved by Town Attorney Shagley. Councilmember Jay made a motion to approve. Councilmember Tancak seconded. The motion carried by unanimous vote.
- d. **RESOLUTION 2022-9 AIM MEDICAL TRUST:** This is a formality noting the Town of Cloverdale is joining the AIM Medical Trust. Councilmember Jay made a "motion to accept it as written" and it was seconded by Councilmember Tancak. The motion carried by unanimous vote.

NEW BUSINESS:

- a. **ANDREW O'HAIR- INSURANCE:** The Town's current insurance carrier has decided not to renew coverage for next year because of the loss ratio. One new quote was presented, with more expected. A special meeting was scheduled for August 2nd at 6 p.m. to review all the quotes and decide on a new company.
- b. **SRO-ADDENDUM TO MEMORANDUM OF UNDERSTANDING:** The agreement between the Cloverdale Community School Corporation and the Town of Cloverdale regarding the School Resource Officer was renewed for another year by a motion from Councilmember Jay, seconded by Councilmember Tancak and passed unanimously.
- c. **EAS RENEWAL:** The service contract with EAS Technology Consultants was presented for renewal. Discussion ensued. A motion was made to approve the contract by Councilmember Jay and seconded by Councilmember Tancak. The motion carried by unanimous vote.

- d. **AMERICAN LEGAL PUBLISHING:** In 2017, the Town entered a contract to codify the Town's Ordinances. One more supplement was available per that contract. A quote was submitted to Council for between \$4,000 and \$5,000 to have the Ordinances and Resolutions from 2019-2021 added to Town Code. A motion was made to approve the supplement by Councilmember Jay and seconded by Councilmember Fidler. The motion carried by unanimous vote.
- e. **STARDUST HILLS HOA:** David Fish said people enjoyed the fireworks show. He also inquired about the Storm Water Board meeting.

OLD BUSINESS:

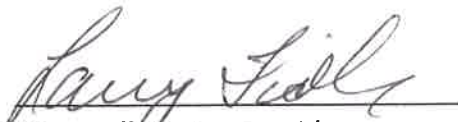
- a. **TOWN HALL SECURITY SYSTEM:** A motion was made to approve the quote from S5 Security Systems for \$10,615.80 by Councilmember Jay and seconded by Councilmember Tancak. The motion carried by unanimous vote.
- b. **GUARD RAILS:** This was tabled until the next meeting.

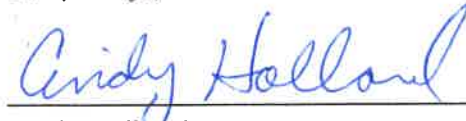
The Town Council received a Thank You card from the Boy Scouts, who had attended a previous Town Council meeting.

AUDIENCE COMMENTS: Don Gedert inquired about inspection fees for Sewer Taps. He was instructed to get with Town Manager Hartman outside of the meeting.

Councilmember Fidler made it known that Rick Dearwester had resigned as a Town Council member. He no longer lives in the community. The County has been notified. A new Council President will be elected at the special meeting in August. His resignation also creates a vacancy on the Redevelopment Commission.

ADJOURNMENT: The meeting was adjourned by Vice President Fidler at 8:33 p.m.


 Larry Fidler, Vice President


 Cindy Holland


 Greg Jay


 Brandon Tancak


 Kelly Maners, Clerk Treasurer