

**CLOVERDALE TOWN COUNCIL  
PUBLIC HEARING FOR 2023 BUDGET AND REGULAR MEETING MINUTES  
TUESDAY, SEPTEMBER 13, 2022**

The Cloverdale Town Council met for a Public Hearing on the 2023 Budget and in Regular Session at 7:00 p.m. on Tuesday, September 13, 2022, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

**CALL TO ORDER:** President Larry Fidler called the meeting to order at 7:00 p.m.

**PLEDGE TO THE FLAG:** The Pledge of Allegiance was recited.

**ROLL CALL:** Present on Roll Call were Councilmembers Cindy Holland, Greg Jay, Larry Fidler and newly appointed Brice Howell. Also present were Town Attorney Richard Shagley, Town Marshal Steve Hibler, Town Manager Jason Hartman, and Clerk Treasurer Kelly Maners. Councilmember Brandon Tancak was absent.

**ADDITIONS OR DELETIONS TO THE AGENDA:** It was requested to delete Stardust Hills HOA. Clerk Treasurer Maners had an additional Invoice not listed on the agenda that she would like to add under Claims. Councilmember Jay made a motion to accept the agenda as amended. It was seconded by Councilmember Howell. The motion carried by unanimous vote.

**PUBLIC HEARING FOR 2023 BUDGET:** This is the Public Hearing for the 2023 Budget. All department heads had met with Councilmembers Fidler and Tancak and Clerk Treasurer Maners to work out the 2023 budget. The budget is right at or just below projected revenue. Departments budgets were able to be increased by 3%. The Police Department chose to use their increase to raise their operating budget slightly and use the rest for salary increases. The Park Board chose to use their increase to help with rising utility costs. It was also noted that extra funds were allocated for Road projects in 2023. There were no questions or comments on the 2023 Budget. Clerk Treasurer Maners asked what Councils intentions were as far as raises for themselves for 2023. Councilmember Jay asked what percentage the departments were receiving. It was noted that this year was not a straight percentage across the board, instead what the revenue could sustain was given to the department heads to be handed out based on merit and requirements of the job. For salaries from the general fund, a 3% increase could be supported by revenue. Councilmember Jay made a motion to give Council a 3% raise for 2023. It was seconded by Councilmember Holland. The motion carried by unanimous vote. There were no questions or comments on the 2023 Budget. A motion was made by Councilmember Howell to close the public hearing. It was seconded by Councilmember Jay. The motion carried by unanimous vote.

**APPROVAL OF MINUTES:**

1. Regular Meeting Minutes August 9, 2022

Councilmember Holland motioned to approve the minutes. Councilmember Jay seconded. The motion carried by unanimous vote.

**CLAIMS AND TRANSFERS:**

General: \$188,258.19  
Water: \$96,150.61  
Wastewater: \$76,911.43  
Payroll: \$48,703.34

Motion: Councilmember Jay 2<sup>nd</sup>: Councilmember Howell  
Motion: Councilmember Howell 2<sup>nd</sup>: Councilmember Jay  
Motion: Councilmember Jay 2<sup>nd</sup>: Councilmember Holland  
Motion: Councilmember Howell 2<sup>nd</sup>: Councilmember Jay

All motions were carried by unanimous vote.

**TOWN MARSHAL:** Marshal Hibler verbally gave a monthly report of the Police Department operations. Paper copies were not available at this time but would be sent out in the morning by email. The Police Dept. is wanting to get a new cage for the K-9 officer Argo. The cost of the new cage is \$12,000. The K-9 donation fund currently has \$6,500. The Police Dept. will also be having the annual Chili Fest Fundraiser in October.

**FIRE CHIEF:** No representative

**TOWN ATTORNEY:**

- a. **GOLDMAN CONTRACT:** The current contract the Town is in, that was denied by the State, ends September 14, 2022. A motion was made to let the current lease expire per the Attorney's suggestion by Councilmember Jay and seconded by Councilmember Howell. The motion carried by unanimous vote. Attorney Shagley noted he was handed a new contract just prior to the council meeting that he did not have a chance to review yet. Clerk Treasurer Maners inquired about any cost the new lease would have, noting the Police Donation Fund balance was \$38. Marshal Hibler said Donations would be brought in to cover any cost of the lease. Councilmember Howell made a motion to approve the contract pending Attorney Shagley's approval of it. It was seconded by Councilmember Jay. The motion carried by unanimous vote.

**TOWN MANAGER:**

- a. **DOE CREEK MEADOWS SUBDIVISION:** Six houses are in place. A variance has been requested on the setbacks. Legal notification has gone out and the request will be brought to the BZA October 6<sup>th</sup>.
- b. **UTILITY RELOCATION:** INDOT has notified us of a project they are doing to widen 231 near Poet to add turn lanes. We have a conflict with both our water and sewer mains that run in the easement and must relocate them. Bob Curry was the Engineer for the original installation of the lines. Since he was familiar with the project Town Manager Hartman obtained a contract from Mr. Curry to assist in the relocation of the lines. Attorney Shagley reviewed the contract. He recommended a "not to exceed" amount be added to the contract. Discussion ensued. A motion to approve the Contract with the addition of a "not to exceed" clause of \$10,000 was made by Councilmember Jay and seconded by Councilmember Howell. The motion carried by unanimous vote.

Town Manager Hartman received an ordinance today from the County regarding Flood Hazards. The County Commissioners want all the communities in the County to accept this. It was sent to Attorney

Shagley. This will give all authority to the County for Flood control. Town Manager Hartman will send the Ordinance to Council for review. Discussion ensued.

Town Manager Hartman sought 3 quotes from local contractors to replace the sidewalk on Columbus Street. Only one contractor provided a bid. The total of the bid was \$14,060. Council asked for more quotes.

Richard Saucerman was unable to attend the meeting tonight. The two quotes that were brought to Council at last meeting were discussed briefly. This was tabled until next month when Richard Saucerman could attend the meeting to answer questions.

**CLERK TREASURER:**

- a. **MONTHLY REPORTS:** Monthly Revenue and Appropriation Reports were presented to Council, along with a monthly detailed Water and Sewer Budget. It was noted two budget lines for the Police Department were at about 21% and 28% left for the year and that Marshal Hibler had been notified of his spending limits on fuel for the remainder of the year. It was also noted that while the a few line items in Local Road and Street and MVH still had funds in them, an invoice for \$30,000 was going to be paid. This would use the remainder of the Local Road and Street budget for this year and would leave about \$6,000 in MVH to be spent on services.
- b. **CLAIMS:**
  1. Eco Infrastructure Solutions INV #16276 for \$2,679.61  
The quote was approved in March, but the purchase was not made until August. The invoice was approximately \$400 higher than the quote because of the rise in costs during that time.  
Councilmember Jay made a motion to approve the claim. Councilmember Howell seconded. The motion carried by unanimous vote.
  2. UMAC INV #4366 for \$22,632.05  
Town Manager Hartman is still waiting on an updated invoice from UMAC. This was tabled until it is received.
  3. Forest Commodities Inc. INV #22081901 for \$1,870.00  
This invoice is for mulch that was delivered to the park. President Fidler asked how this would be paid. Clerk Treasurer Maners said as much as possible would be taken from park operating supplies, the remainder would come from park donations.  
Councilmember Howell motioned to approve the claim. Councilmember Holland seconded. The motion carried by unanimous vote.

**PLANNING/BZA:** No Meetings were held

**PARK BOARD:** A letter was received from John Berry stating his resignation effective December 31, 2022. Council will be looking for someone willing to serve on the park board to fill this position.

**STORM WATER BOARD:** The Storm Water Board met. A contract was signed with HWC to do a Preliminary Engineering Report in anticipation of applying for an OCRA grant.

At this point it was noted there is still a vacancy on the Redevelopment Commission.

**ORDINANCES AND RESOLUTIONS:**

- a. **ORDINANCE 2022-6 SEWER TAP FEE:** Attorney Shagley and Town Manager Hartman have a meeting with a potential developer tomorrow. This will be discussed in that meeting. Don Gedert expressed opposition. This was tabled.
- b. **ORDINANCE 2022-11 ELECTRONIC FUNDS AND ACH PAYMENTS (1<sup>st</sup> Reading):** This was the first reading.

**NEW BUSINESS:**

- a. **TOWN ASSET CONTRACT:** A quote was presented to Council to hire Larry Tippen. He would help finalize the updating of our Asset records. The quote was not to exceed \$4,000. Councilmember Jay made a motion to approve the contract pending Attorney Shagley's approval. It was seconded by Councilmember Howell. The motion carried by unanimous vote.

**OLD BUSINESS:**

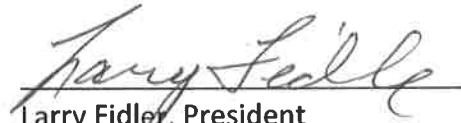
- a. **EMPLOYEE HANDBOOK:** The handbook has been reviewed by legal counsel and updated. A few questions remained that need addressed. Council decided to remove the "physical hours worked" restriction from overtime and emergency call in pay. The employee handbook will be changed to reflect that time and a half will be paid for all hours over 40, regardless of whether it is physically worked, an emergency call in, or PTO taken. Election days are not required to be Town Holidays per State Law. Council decided to follow the County Holiday Schedule. The last question addressed was a conflict between the police SOP's and employee handbook regarding military leave. Council decided to pay all employees for up to 15 days for military leave.
- b. **GUARD RAILS:** This was tabled until the next meeting.

A letter was read from the Indiana Society of the Sons of the American Revolution inviting the Town Council and anyone interested to a ceremony in the Cloverdale Cemetery for Jacob Pearcy. The ceremony will take place on Oct. 23rd between 3 and 4 p.m..

**AUDIENCE COMMENTS:** Jean Meador inquired about how to donate to the K-9 fund. Clerk Treasurer Maners instructed that checks can be made out to the Town of Cloverdale and brought to the Utility Clerk.

Don Gedert expressed concern about branches overhanging roadways in Stardust Hills. Town Manager Hartman noted that equipment used for trimming trees was just repaired. New employee Devin Fulk was given recognition for being instrumental in the repairs.

**ADJOURNMENT:** The meeting was adjourned by President Fidler at 8:18 p.m.

  
Larry Fidler, President

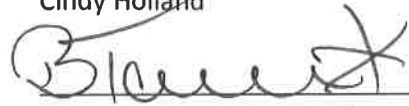
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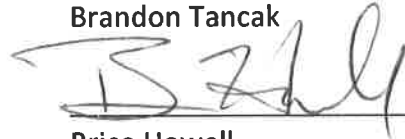
Greg Jay, Vice President

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Cindy Holland

  
Kelly Maners, Clerk Treasurer

  
Brandon Tancak

  
Brice Howell