

**CLOVERDALE TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 11, 2022**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, October 11, 2022, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

CALL TO ORDER: President Larry Fidler called the meeting to order at 7:00 p.m.

PLEDGE TO THE FLAG: The Pledge of Allegiance was recited.

ROLL CALL: Present on Roll Call were Councilmembers Brandon Tancak, Larry Fidler and Brice Howell. Also present were Town Attorney Richard Shagley, Town Manager Jason Hartman, Police Sergeant Adam Hull and Clerk Treasurer Kelly Maners. Councilmembers Greg Jay and Cindy Holland, and Town Marshal Steve Hibler were absent.

ADDITIONS OR DELETIONS TO THE AGENDA: Councilmember Howell made a motion to accept the agenda as printed. It was seconded by Councilmember Tancak. The motion carried by unanimous vote.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes September 13, 2022

Councilmember Howell motioned to approve the minutes. Councilmember Tancak seconded. The motion carried by unanimous vote.

CLAIMS AND TRANSFERS:

General: \$154,439.41	Motion: Councilmember Howell 2 nd : Councilmember Tancak
Water: \$44,587.33	Motion: Councilmember Howell 2 nd : Councilmember Tancak
Wastewater: \$62,019.79	Motion: Councilmember Howell 2 nd : Councilmember Tancak
Payroll: \$49,951.20	Motion: Councilmember Fidler 2 nd : Councilmember Tancak

All motions were carried by unanimous vote.

TOWN MARSHAL: Sergeant Adam Hull gave a monthly report of the Police Department operations. He mentioned the Police Department would be bringing on a new part time officer, Caitlin Browning. She will be paid out of the Prosecutor's enforcement fund. There was discussion about a \$50 charge made to obtain training before she was sworn in. Councilmember Howell made a motion to swear her in tomorrow at 1 p.m. and then approve the charge for payment. It was seconded by Councilmember Fidler. The motion carried by unanimous vote. Clerk Treasurer Maners stated a new salary ordinance would need to be made, creating this new position. This will be for Part Time Deputy Marshal/Detective. The Salary will be \$22 an hour. Most of the time will be charged to the money from the Prosecutor. Some time will be charged to the Town's Public Safety Fund. It was requested the Comp Time appropriation be reallocated for this salary. All other expenses incurred for this position will come from the regular Police Department appropriations. Trick or Treating hours will be October 29th

from 5-9 p.m. The Police Dept. will also be having the annual Chili Fest Fundraiser at the Town Hall on that same day from 10 a.m. to 4 p.m.

FIRE CHIEF: No representative

TOWN MANAGER:

- a. **DOE CREEK MEADOWS SUBDIVISION:** Six houses are in place. A variance has been requested on the setbacks. The BZA meeting to hear that request on October 6th did not take place because there was not a quorum. The meeting is being rescheduled for October 24th at 7 p.m.
- b. **UTILITY RELOCATION:** INDOT has notified us of a project they are doing to widen 231 near Poet to add turn lanes. We have a conflict with both our water and sewer mains that run in the easement and must relocate them. Engineer Bob Curry met with Town Employees and Councilmember Tancak. Engineer's estimates were given after that meeting. Town Manager Hartman said the new estimate to relocate the sewer lines would be \$126,210. The estimate for the water lines, including upgrading to a 10-inch line for future development, would be \$233,905. Town Manager Hartman is seeking assistance for funding this project from READI and the County Commissioners.
- c. **JIM STEELE TREE:** A letter was given to Council from Mr. Steele. He is requesting the Town remove a tree. It is not known if the tree is on Town property or not. The possibility of a survey was discussed, but the cost of the survey would be the same as removing the tree. Councilmember Tancak made a motion for Town Manager Hartman to get quotes to remove the tree. It was seconded by Councilmember Howell. The motion carried by unanimous vote.
- d. **WEATHER SIREN REPAIR:** A quote was presented from J and K Communications for \$3,221.62 to make necessary repairs to one of the Town's weather alert sirens. A motion was made to approve the repairs by Councilmember Howell. It was seconded by Councilmember Tancak. The motion carried by unanimous vote.
- e. **RECYCLE:** Town Manager Hartman notified the Council that a grant has been applied for to move the recycle bin.
- f. **WATER PLANT TANKS:** Richard Saucerman, Water Treatment Plant Operator, notified the Council that last week one of the Reactor Tanks used to soften the water at the Water Treatment Plant sprung a leak. It has been temporarily repaired, but a more permanent repair is being looked into.

At this point in the meeting, Mr. Saucerman covered the well cleaning and sodium pump replacement requests. The water plant has 2 sodium pumps. One was replaced last year. The second one is not working now. The pump is original to the plant (approx. 25 years old). A quote was presented from B. L. Anderson to replace the pump for \$4,904.95. It was noted the quote was expired so the cost may have increased. Councilmember Howell made a motion to replace the pump. It was seconded by Councilmember Tancak. The motion carried by unanimous vote.

The Town owns four wells and they need cleaned regularly. Two were cleaned last year. Mr. Saucerman was requesting to clean one more this year. Councilmember Howell made a motion

to get the well cleaned. It was seconded by Councilmember Tancak. The motion carried by unanimous vote.

CLERK TREASURER:

a. **MONTHLY REPORTS:** Monthly Revenue and Appropriation Reports were presented to Council, along with a monthly detailed Water and Sewer Budget. It was noted the park had exhausted their operating supplies appropriations. Local Road and Street has been exhausted as well. The Police Department operating supplies appropriation is at 16%. Councilmember Fidler inquired if there were other funds available for fuel if this appropriation was used. Clerk Treasurer Maners said any money left in the Police Departments other appropriations would be used first and if that was gone the claims would be brought back to Council to determine how to pay for the expenses.

b. **CLAIMS:**

1. Utility Supply INV #1418181 for \$2,099.75
2. Utility Supply INV #1407637 for \$4,764.36
3. Utility Supply INV #1406468 for \$2,382.18

Councilmember Tancak motioned to approve all three Utility Supply claims. They were all parts purchased for the new Doe Creek Subdivision. Councilmember Howell seconded. The motion carried by unanimous vote.

4. Eco Infrastructure Solutions INV #16375 for \$1,875.00

Councilmember Howell made a motion to approve the claim. Councilmember Tancak seconded. The motion carried by unanimous vote.

5. Bobcat INV #M1004000 for \$3,209.03

Councilmember Tancak made a motion to approve the claim. Councilmember Howell seconded. The motion carried by unanimous vote.

6. UMAC INV #4366 for \$18,105.64

This is a 20% reduction from the original invoice amount of \$22,632.05. Councilmember Tancak made a motion to approve the claim. Councilmember Howell seconded. The motion carried by unanimous vote.

PLANNING/BZA: It was noted that there is one vacancy on the Planning Commission and two vacancies on the BZA because of Roy Lotz resigning from both and Judy Minor resigning from the BZA. The BZA was unable to meet this month due to not having a quorum.

PARK BOARD: There is still a vacancy that will need filled for the start of next year, because of John Berry's resignation that will take effect December 31st of this year. It was also noted that Lyssa McKee's position expires December 31st as well. She agreed to serve for another term. Councilmember Howell made a motion to reappoint her for another term. It was seconded by Councilmember Tancak. The motion carried by unanimous vote. She was reappointed.

REDEVELOPMENT COMMISSION: Council is still looking for someone to appoint to fill the vacancy left earlier this year by Rick Dearwester's resignation.

Larry Fidler agreed to be reappointed to another term for 2023. Councilmember Howell made a motion to reappoint him. It was seconded by Councilmember Tancak. The motion carried by unanimous vote. He was reappointed.

Scott Bailey will be contacted to see if he is interested in serving another term.

Brian Maners agreed to be reappointed to another term for 2023. Councilmember Howell made a motion to reappoint him. It was seconded by Councilmember Tancak. The motion carried by unanimous vote. He was reappointed.

David Fish agreed to be reappointed to another term for 2023. Councilmember Tancak made a motion to reappoint him. It was seconded by Councilmember Howell. The motion carried by unanimous vote. He was reappointed.

STORM WATER BOARD: It was noted that Larry Fidler's term ends on December 31st. He desired to serve another term. Councilmember Tancak made a motion to reappoint him. It was seconded by Councilmember Howell. The motion carried by unanimous vote. He was reappointed.

PUTNAM COUNTY CONVENTION AND VISITOR'S BUREAU: It was noted that Laura Hatton's term ends on December 31st. She desires to serve another term. Councilmember Howell made a motion to reappoint her. It was seconded by Councilmember Tancak. The motion carried by unanimous vote. She was reappointed.

ORDINANCES AND RESOLUTIONS:

- a. **ORDINANCE 2022-6 SEWER TAP FEE:** Attorney Shagley and Town Manager Hartman had a meeting with a potential developer. This proposed ordinance was not an issue, but the developer will not be coming to Cloverdale at this time. Discussion ensued. Don Gedert expressed opposition. This ordinance would require old clay laterals to be abandoned and plastic pipe be required for new connections. It was requested the rates and charges be removed from this and passed separately. Councilmember Howell made a motion to pass the parts of the ordinance referring to reconnects on vacant lots and requiring PVC for new builds, but to put the fees in a separate ordinance. The motion died due to lack of a second. More discussion ensued. President Fidler asked Town Manager Hartman to clean up the language of the ordinance to better show the intent. Since this ordinance is holding up the Doe Creek Development, Town Manager Hartman asked if we could turn on service to that development in good faith, letting the developer know of the intent, until next month when Council works out the ordinance. Council agreed.
- b. **ORDINANCE 2022-11 ELECTRONIC FUNDS AND ACH PAYMENTS (2nd Reading):** Councilmember Howell made a motion to approve. It was seconded by Councilmember Tancak. The motion carried by unanimous vote.

NEW BUSINESS:

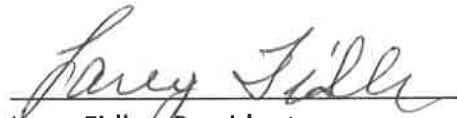
- a. **STARDUST HILLS HOA:** David Fish announced that elections for the HOA would be held this week.
- b. **FARM GROUND BIDS:** Councilmember Howell made a motion to advertise the farm ground rental for 2023 for bid for a one-year period now. Bids will be opened at the November

Council meeting. It was seconded by Councilmember Tancak. The motion carried by unanimous vote.


OLD BUSINESS:


- a. **ADOPTION HEARING FOR 2023 BUDGET:** Councilmember Howell made a motion to Adopt. It was seconded by Councilmember Tancak. The motion carried by unanimous vote.
- b. **FLOOD HAZARD ORDINANCE:** The County was requesting every Town in the County adopt this. Councilmember Howell made a motion to table until more information could be obtained. It was seconded by Councilmember Tancak. The motion carried by unanimous vote.
- c. **SIDEWALK QUOTES:** A second quote was brought to the Council for \$39,805.00. The first quote brought last month was \$14,600.00 including stump removal which was already approved. Councilmember Tancak made a motion to remove the stumps now and table the sidewalk repair until the spring. Councilmember Howell seconded. The motion carried by unanimous vote.
- d. **EMPLOYEE HANDBOOK:** The changes Council requested at the last meeting have been made. Clerk Treasurer Maners requested that a policy allowing Town employees to volunteer with a 501(c)(3) or other government, with Department Head approval, be added to the handbook. Volunteering is not to exceed 24 hours. Councilmember Howell made a motion to add the policy and approve the changes made. It was seconded by Councilmember Tancak. The motion carried by unanimous vote.
- e. **GUARD RAILS:** This was tabled until the next meeting.

ADJOURNMENT: The meeting was adjourned by President Fidler at 8:45 p.m.

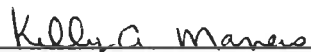

Larry Fidler, President


Greg Jay, Vice President


Cindy Holland


Brandon Tancak


Brice Howell


Kelly Maners, Clerk Treasurer