

**CLOVERDALE TOWN COUNCIL  
REGULAR MEETING MINUTES  
TUESDAY, JANUARY 10, 2023**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, January 10, 2023, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

**CALL TO ORDER:** President Larry Fidler called the meeting to order at 7:00 p.m.

**PLEDGE TO THE FLAG:** The Pledge of Allegiance was recited.

**ROLL CALL:** Present on Roll Call were Councilmembers Larry Fidler, Greg Jay, and Brandon Tancak. Councilmember Brice Howell was absent. Also present were Town Attorney Richard Shagley, Town Manager Jason Hartman, Police Sergeant Adam Hull and Deputy Clerk Treasurer Rebekah Kelly.

**ELECTION OF OFFICERS:** Councilmember Fidler called for nominations for President. Councilmember Tancak asked if elections could be tabled until the February meeting. Attorney Shagley stated that it is supposed to be done at the first meeting, but did not say it couldn't be done. Discussion ensued. Councilmember Jay seconded tabling election of officers until February. The motion carried by unanimous vote.

**ADDITIONS OR DELETIONS TO THE AGENDA:** Stardust Hills HOA requested to be removed from the agenda. Councilmember Jay made a motion to accept the agenda as amended. It was seconded by Councilmember Tancak. The motion carried by unanimous vote.

**APPROVAL OF MINUTES:**

1. Regular Meeting Minutes December 13, 2022

Councilmember Tancak motioned to approve the minutes. Councilmember Jay seconded. The motion carried by unanimous vote.

**CLAIMS AND TRANSFERS:**

December:

General: \$206,204.64	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Tancak
Water: \$49,277.86	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Tancak
Wastewater: \$54,341.90	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Tancak
Payroll: \$74,907.16	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Tancak

Councilmember Fidler asked for clarification about the January claims section. Deputy Clerk Kelly explained that the December claims were for the time between the last Council meeting and the end of the year and the January claims were all the claims between January 1 and this meeting.

January:

General: \$22,233.35	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Tancak
Water: \$5,733.36	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Tancak
Wastewater: \$295,062.28	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Tancak

All motions were carried by unanimous vote.

**TOWN MARSHAL:** Sergeant Hull stated that they had the monthly report of the Police Department's activities, as well as, a yearly report for 2022.

- a. **NEW RESERVE DEPUTY:** Sergeant Hull gave the Council the names of the new Reserves: Stephens, Rees, and Driver.

Sergeant Hull then skipped the 2<sup>nd</sup> SRO to address the K-9 cage before returning to the SRO.

- b. **2<sup>ND</sup> SRO:** Sergeant Hull informed the Council that South Putnam has a grant that allows them to pay 25% of the cost of an SRO. Cloverdale has agreed to pay another 25% of the cost. The SRO would be shared between the schools, working 20 hours a week in Cloverdale and 20 hours a week at South Putnam. Sergeant Hull stated that he had an estimate of the cost and that there is someone interested in being the SRO. Attorney Shagley asked whether the schools would still be paying during the summer when school was not in session. The Council and Sergeant Hull stated that they believe the schools will still pay their portion during the summer. Sergeant Hull stated that he estimated 50% of this SRO's first year would be about \$44,000, which includes the purchase of a used car costing no more than \$20,000. He estimated 50% of the following years to be about \$32,000. Councilmember Jay motioned to go forward with the SRO. Councilmember Tancak seconded. The motion carried by unanimous vote.
- c. **K-9 CAGE:** K-9 Officer Fogle is currently at the academy. He recommends ordering the cage while he is gone because it takes two months to build and then will need to be installed. Sergeant Hull had a proposal for the cage, which includes an auto-pop lock system and a fan system, and for installation. He had reservations about the installation proposal as it was only for installing the cage and not the auto-pop lock or fan systems. Sergeant Hull recommended ordering the cage now and making a decision about installation at a later date. The total cost for the cage and its systems, including the installation of the cage, is \$5,830. The cage proposal is from Elite K-9. This would all be paid for using the K-9 Donation Fund. Councilmember Jay made a motion to order the cage. Councilmember Tancak seconded. The motion carried by unanimous vote.
- d. **NEW POLICE VEHICLE:** There is a used car that is fully loaded with police equipment prepared for the Town's part-time detective to use. The cost is \$5,500. Discussion ensued. Sergeant Hull stated that it would be paid for using Police Donations. Councilmember Jay made a motion to purchase the vehicle for \$5,500. Councilmember Tancak seconded. The motion carried by unanimous vote.

**FIRE CHIEF:** No representative

**TOWN MANAGER:**

- a. **DOE CREEK MEADOWS SUBDIVISION:** Progress is still being made, but there is nothing new to report.
- b. **UTILITY RELOCATION:** INDOT has notified us of a project they are doing to widen 231 near Poet to add turn lanes. We have a conflict with both our water and sewer mains that run in the easement and must relocate them. Town Manager Hartman has been meeting with INDOT and the Town's engineers. They are still working out the details of the project and

the funding. A decision will be made Friday about which side of the road the utilities will be located after the project. Town Manager Hartman believes INDOT will cover 90% of the cost which leaves the Town to fund the remaining 10%. Town Manager Hartman believes it can be paid for using EDIT funds from the County.

- c. **BENNINGTON WAY & BEAGLE CLUB ROAD COMMUNITY CROSSINGS:** Town Manager Hartman addressed Bennington Way and Beagle Club Road Community Crossings together. The Town is receiving a grant to complete the Bennington Way project. The plan had been to redo Beagle Club Road after Bennington Way was completed. He explained that when the engineering was done for Bennington Way, HWC was engineering Beagle Club Road at the same time. The engineers are recommending that the Town apply for Community Crossings for Beagle Club Road now. The total project cost is \$540,000. The application is due by the end of January and the Town would need to fund a 25% match for the grant. Town Manager Hartman believes the funding is available but would like to discuss it with Clerk Treasurer Maners before a decision to apply is made. Discussion ensued. Councilmember Tancak said Town Manager Hartman should discuss with Kelly and then send Council an email about the next steps.

Bennington Way bid packets will be ready in the next day or so. They will be due by February 10<sup>th</sup> at 3:00 p.m. Bids will be opened at that time. The Town's engineers will review the bids and make a recommendation to the Council at the next meeting, February 14<sup>th</sup>. Council will then review and accept bids. No locations will need to be shut down during this project. Audience member Bob Steele asked a question about the projects.

- d. **120 WATER:** Richard Saucerman was not present to speak to this topic. This is addressing the new legislation requiring municipalities to inventory lead and copper pipes. They are still looking into options about this.
- e. **UTILITY COMPENSATION:** Over the Christmas holiday there were extremely low temperatures that caused water main breaks. The utility employees worked extra hours in these extreme temperatures and on a holiday. According to the handbook in place at the time, they only qualified to receive straight time pay for those hours. Town Manager Hartman would like to do something to compensate them for that work. He recommended a one-time comp PTO be granted for the extra hours. Brad would receive 8 hours, Bradley 9 hours, Devin 8 hours, and Richard 14 hours based on the extra hours they worked. Councilmember Jay made a motion to compensate the guys. Councilmember Tancak seconded. The motion carried by unanimous vote.
- f. **BOB AND PAM STEELE DONATION:** Town Manager Hartman recognized audience members Bob and Pam Steele for their recent donation to the Town Park Board. He mentioned that they had made a contribution to the Fire Department as well.

#### **CLERK TREASURER:**

- a. **MONTHLY REPORTS:** Deputy Clerk Kelly stated that Clerk Treasurer Maners had given Council the completed 2022 Water and Sewer budgets and she would have more information for them at the February meeting.

**PLANNING/BZA:** President Fidler appointed Scott Wahl to the Planning Commission and the Board of Zoning Appeals. There is still one vacancy on the Board of Zoning Appeals.

**PARK BOARD:** There is still a vacancy because of John Berry's resignation that took effect December 31, 2022.

**REDEVELOPMENT COMMISSION:** Councilmember Jay made a motion to appoint Scott Wahl to the Redevelopment Commission. Councilmember Tancak seconded. The motion carried by unanimous vote.

**REDEVELOPMENT AUTHORITY BOARD:** There is still one vacancy for 2023.

**STORM WATER BOARD:**

- a. **ENVIRONMENTAL REVIEW CONTRACT & INCOME SURVEY CONTRACT – STORM WATER PROJECT:** Town Manager Hartman stated that the Storm Water Board met earlier that evening to discuss a Town wide project. The Board voted and finalized the project they want to submit as an OCRA Community Development Block Grant project. The Town can apply for a \$600,000 grant. The Storm Water Board voted to do a \$913,800 project. The Town would be responsible for local match of \$313,800. Town Manager Hartman explained the scope of the project that was approved by the Storm Water Board. One of the biggest parts is the reconstruction of Stardust Way with new storm water infrastructure. Before an application can be submitted, the Town will need to have an income survey done. Town Manager Hartman submitted a contract from Kleinpeter Consulting for a total of \$3,000. The Storm Water Board recommended that Council approve this contract. An Environmental Review is also required before the application can be submitted. Town Manager Hartman submitted a contract from Kleinpeter Consulting for a total of \$5,000. The cost of both contracts would count towards the local match. Councilmember Tancak made a motion for the Income Survey Technical Assistance Contract. Councilmember Jay seconded. The motion carried by unanimous vote. Councilmember Tancak made a motion for the Environmental Review Professional Services Contract. Councilmember Jay seconded. The motion carried by unanimous vote. Councilmember Tancak then made a motion for the Stormwater Improvement Project for \$913,800 with \$600,000 being a grant. Councilmember Jay seconded. The motion carried by unanimous vote.

**NEW BUSINESS:**

There was no new business.

**OLD BUSINESS:**


- a. **GUARD RAILS:** There is nothing new on this.

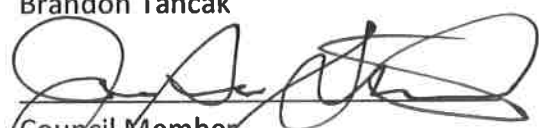
**ADJOURNMENT:** The meeting was adjourned by Councilmember Fidler at 8:02 p.m.

  
Larry Fidler

  
Greg Jay

  
Brice Howell

  
Brandon Tancak

  
Council Member

  
Kelly Manels, Clerk Treasurer