

**CLOVERDALE TOWN COUNCIL  
REGULAR MEETING MINUTES  
TUESDAY, FEBRUARY 14, 2023**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, February 14, 2023, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

**CALL TO ORDER:** President Larry Fidler called the meeting to order at 7:00 p.m.

**PLEDGE TO THE FLAG:** The Pledge of Allegiance was recited.

**ROLL CALL:** Present on Roll Call were Councilmembers Larry Fidler, Greg Jay, Brice Howell, Brandon Tancak and Scott Stierwalt. Also present were Town Attorney Richard Shagley, Town Manager Jason Hartman, Police Marshal Steve Hibler and Clerk Treasurer Kelly Maners.

**ELECTION OF OFFICERS:** Councilmember Fidler called for nominations for President. Councilmember Howell nominated Brandon Tancak. Councilmember Jay nominated Larry Fidler. Councilmember Jay motioned to close nominations. It was seconded by Councilmember Howell. The motion carried by unanimous vote. President Fidler called for a vote in favor of Brandon Tancak. Councilmembers Fidler, Howell and Stierwalt voted in favor. Councilmember Tancak is the new President and took over the meeting from this point.

President Tancak called for nominations for Vice President. President Tancak nominated Brice Howell. Councilmember Jay nominated Larry Fidler. Nominations were closed. President Tancak then called for a vote. Those in favor of Brice Howell were Councilmembers Tancak, Stierwalt and Howell. Those in favor of Larry Fidler were Councilmembers Fidler and Jay. Brice Howell is the Vice President.

**ADDITIONS OR DELETIONS TO THE AGENDA:** No changes were requested. Councilmember Howell made a motion to accept the agenda. It was seconded by Councilmember Fidler. The motion carried by unanimous vote.

**APPROVAL OF MINUTES:**

1. Regular Meeting Minutes January 10, 2023

Councilmember Jay motioned to approve the minutes. Councilmember Fidler seconded. The motion carried by unanimous vote.

**CLAIMS AND TRANSFERS:**

General: \$221,901.46	Motion: Councilmember Fidler	2 <sup>nd</sup> : Councilmember Jay
Water: \$68,428.65	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Fidler
Wastewater: \$80,960.13	Motion: Councilmember Fidler	2 <sup>nd</sup> : Councilmember Jay
Payroll: \$52,394.04	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Jay

All motions were carried by unanimous vote.

**TOWN MARSHAL:** Marshal Hibler gave a monthly report of the Police Department's activities for the month of January.

- a. **NEW RESERVE DEPUTY:** Brad Magnuson is back in Cloverdale as a Reserve Officer.
- b. **2<sup>ND</sup> SRO:** Attorney Shagley was given a Memorandum of Understanding for the new SRO. Marshal Hibler and Attorney Shagley will get together to address some questions the attorney has regarding the contract. Marshal Hibler pointed out Reserve Officer Alan Driver, who was in the room, as who they are looking at to fill this new position.
- c. **K-9 CAGE:** A new cage was previously approved. Marshal Hibler asked for permission to purchase an auto-pop lock system for the cage. A quote was given to Council in their packets. It would be paid for out of the K-9 Donation Fund. The device will be installed by Deputy Marshal Fogle. Councilmember Howell made a motion to purchase the system. Councilmember Jay seconded. The motion carried by unanimous vote.

At the conclusion of the report, Marshal Hibler left the meeting and Sergeant Hull took his place.

**FIRE CHIEF:** No representative

**TOWN MANAGER:**

- a. **HWC:** Eric Smith gave updates on various projects that are ongoing.
  - i. **BENNINGTON WAY:** Two bids were received. Town Manager Hartman opened the bids with Attorney Shagley looking on.
    - 1. DC Construction for \$853,937.38
    - 2. Feutz Construction for \$1,158,740.60Both Mr. Smith and Attorney Shagley recommended that the bids be taken under advisement until they could be reviewed to make sure they met all the requirements. Councilmember Fidler made a motion to take them under advisement until they could be reviewed by the Engineers. It was seconded by Councilmember Jay. The motion carried by unanimous vote.
  - ii. **WATER RELOCATION:** INDOT is covering 90% of the cost of the relocation. County funding is available to cover \$100,000 of the remaining \$106,000 of the project. That covers the town's 10% of the relocation and upgrading the size of the pipe to 10" to prepare for future growth. The Town's portion to relocate the Water main from Poet to the INDOT garage and upgrade the size of the pipe will be \$6,000. Additional funding sources are also being investigated to cover the cost of replacing and enlarging the pipe to 10" from the INDOT garage to I-70. This would be approximately a \$20,000 project and qualifies for READI funding.
  - iii. **ASSET MANAGEMENT PLAN:** New requirements from the State require this plan to be completed prior to submitting any project for SRF funding. The Town needs this done for our Water utility before the Water project can be submitted this summer. A contract for \$30,000 to have HWC complete this, was presented to the Council. The cost can be included in the total Water project cost that will be submitted for funding. Councilmember Howell asked Clerk Treasurer Maners if the funds were immediately available to pay for this plan, awaiting reimbursement. She responded the Water Fund had sufficient funds. Councilmember Howell made a motion to approve the contract. It was seconded by Councilmember Fidler. The motion carried by unanimous vote.

- iv. **WASTEWATER DNR PROJECT:** The ground survey is complete, and they are moving into plan development. HWC is hopeful the project will go to bid in June.
- v. **IDEM AGREED ORDER:** When the Town entered an agreed order with IDEM there were several items that required attention. It was noted the Town was already working on these issues, as all violations were addressed in the Wastewater project already underway. Mr. Smith has prepared a compliance plan that is due to IDEM by February 16<sup>th</sup>. Councilmember Howell made a motion to give Eric Smith and HWC authority to submit the compliance plan to IDEM on the Town's behalf. It was seconded by Councilmember Jay. The motion carried by unanimous vote.
- vi. **BUILD OPERATE TRANSFER:** Information was presented to Council on this State approved option for hiring contractors for major projects. This allows municipalities to choose a contractor at the beginning of a project, based on quality not price bids. However, they typically have a guaranteed maximum price. This has already been discussed with Attorney Shagley and Town Manager Hartman and was now being presented to Council for consideration. The Council will review the information before the March Council meeting.
- b. **BEAGLE CLUB ROAD COMMUNITY CROSSINGS:** An application was submitted. Announcements of awards will probably be made in March.
- c. **LEAD AND COPPER INVENTORY:** Town Manager Hartman and Water Operator Richard Saucerman have been meeting with consultants and contractors to gather information on the requirements and best course of action. When more information is available, it will be brought to Council.
- d. **54 E. MARKET STREET:** Pictures were presented to Council of the building at this address. The sidewalk abruptly ends at the edge of this building. The owner is requesting the Town put in a new sidewalk. There is standing water there when it rains. Discussion ensued as to what happened to the original sidewalk and stormwater/drainage issues. This was tabled until more information can be obtained.
- e. **HIGH SERVICE PUMP:** Water Operator Richard Saucerman brought a quote to Council to update the Town's water assets. The quote was from Bastin Logan. Richard recommended Option #2 on the quote, which would be a new pump and motor for \$12,362. The other choice, Option #1, is to rebuild the existing motor for \$8,509. He noted we had already rebuilt the motor once before, about 11 years ago. Councilmember Howell expressed concerns that invoices from this company in the past were higher than originally quoted. He specifically mentioned the claim that was on the agenda for later this evening. Operator Saucerman explained this was all above ground and was simply removing one pump and replacing it with another. Part of the reason for the price increase on the mentioned quote was that the parts are underground, and you can't see the complete extent of the repairs until you uncover it. Councilmember Howell made a motion to approve the new pump and motor at \$12,362 and it was seconded by Councilmember Jay. The motion carried by unanimous vote.

Operator Saucerman requested to discuss the Bastin Logan Invoice on the agenda under Claims at this time. The original quote was for \$12,900. During the cleaning of the well it was discovered some of the pipe was crumbling and some parts were stuck. The additional cost was for replacement of the pipe and extra labor that was involved. The invoice was for \$16,723. Councilmember Fidler made a motion to

approve the invoice and it was seconded by Councilmember Jay. The motion carried by unanimous vote.

**CLERK TREASURER:**

- a. **MONTHLY REPORTS:** A monthly Appropriation and Revenue Report were given to Council. It was noted by Clerk Treasurer Maners the Revenue Report looks different than what was previously given. This new format gives a “projected revenue” column. Allowing comparison of expected revenue to actual revenue throughout the year.
- b. **OUTSTANDING CHECKS:** A list of checks that have been outstanding for two years was presented to Council. Per Indiana Code 5-11-10.5 these checks were declared void. Clerk Treasurer Maners notified the Council these amounts had been receipted back into the funds they were originally drawn from.
- c. **CLAIMS:**
  - 1. Andy Mohr INV #FOCS925583 for \$2,490.28. Discussion ensued regarding a \$275 charge on this invoice regarding decals for the Marshal’s truck. It was thought this charge should be covered under warranty. Councilmember Howell made a motion to approve the claim, minus the \$275 charge, until more information could be obtained. It was seconded by Councilmember Fidler. The motion carried by unanimous vote.

**PLANNING COMMISSION:** There is a vacancy due to Cindy Holland vacating her seat when she left office.

**PARK BOARD:** There is still a vacancy because of John Berry’s resignation that took effect December 31, 2022.

**REDEVELOPMENT AUTHORITY BOARD:** There is still one vacancy for 2023.

**ORDINANCES AND RESOLUTIONS:**

- a. **RESOLUTION 2023-1 DORMANT FUND:** Fund 2239 Credit Card Service Fee has been dormant for two years. This Resolution declares the Fund dormant and transfers the balance back to the operating funds. Councilmember Howell made a motion to transfer the remaining balance and close the Fund. It was seconded by Councilmember Jay. The motion carried by unanimous vote.

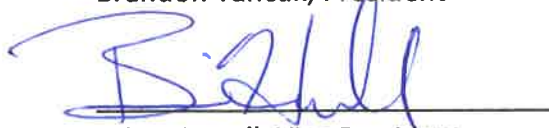
**NEW BUSINESS:**

- a. **STARDUST HILLS HOA:** David Fish inquired about how often the fire hydrants are flushed. Discussion ensued about maintenance and fees for the fire hydrants. Town Manager Hartman will look into this.
- b. **EAS CONTRACT:** This is the annual renewal for IT support. Councilmember Howell made a motion to approve the contract. It was seconded by Councilmember Jay. The motion carried by unanimous vote.

**ADJOURNMENT:** The meeting was adjourned by President Tancak at 8:13 p.m.



Brandon Tancak, President



Brice Howell, Vice President



Larry Fidler



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Kelly Maners, Clerk Treasurer



Greg Jay



Scott Stierwalt