

**CLOVERDALE TOWN COUNCIL  
REGULAR MEETING MINUTES  
TUESDAY, JULY 11, 2023**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, July 11, 2023, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

**CALL TO ORDER:** President Brandon Tancak called the meeting to order at 7:00 p.m.

**PLEDGE TO THE FLAG:** The Pledge of Allegiance was recited.

**ROLL CALL:** Present on Roll Call were Councilmembers Larry Fidler, Greg Jay, Brice Howell, Brandon Tancak and Scott Stierwalt. Also present were Town Attorney Richard Shagley, Town Manager Jason Hartman, Interim Town Marshal Adam Hull and Deputy Clerk Treasurer Rebekah Kelly.

**ADDITIONS OR DELETIONS TO THE AGENDA:** Interim Marshal Hull added EAS computers to the Agenda. President Tancak added Police Chief update to the Agenda. Councilmember Howell made a motion to accept the agenda as amended. Councilmember Fidler seconded. The motion carried by unanimous vote.

**APPROVAL OF MINUTES:**

1. Regular Meeting Minutes June 13, 2023

Councilmember Howell motioned to approve the minutes. Councilmember Jay seconded. The motion carried by unanimous vote.

**CLAIMS AND TRANSFERS:**

General: \$350,233.33	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Stierwalt
Water: \$60,043.44	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Fidler
Wastewater: \$76,658.99	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Howell
Payroll: \$74,080.84	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Stierwalt
BL Anderson INV #028336	Motion: Councilmember Fidler	2 <sup>nd</sup> : Councilmember Howell
Boyce/Keystone INV #0555726-IN	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Fidler
EZ Street Co. INV #200378393	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Stierwalt

All motions were carried by unanimous vote.

**TOWN MARSHAL:**

Interim Marshal Hull gave his monthly report.

- a. **TAHOE REPAIRS:** He then presented quotes for repairing the hood and push bumper on the Tahoe. The two quotes from JTN were only for repairing the push bumper. The other quotes included the push bumper and hood. Councilmember Howell stated that he believed we could fix the push bumper ourselves, but the hood should be repaired. Interim Marshal Hull said he would get quotes for fixing just the hood and bring them to Council.

- b. **EAS COMPUTERS:** The Windows 10 operating system is being phased out and replaced with Windows 11. The Police Department has five computers that are too old to upgrade to Windows 11. Interim Marshal Hull brought a quote from EAS to replace two of the five now with plans to replace the others later. Councilmember Howell motioned to replace the two computers and to get a quote to replace the other three. Councilmember Jay seconded. The motion carried by unanimous vote.

**TOWN MANAGER:**

- a. **BENNINGTON WAY UPDATE:** There were delays with the construction of Bennington Way. The problems that had been encountered have been resolved and work is again underway.
- b. **BEAGLE CLUB ROAD CONTRACT AWARD:** Eric Smith with HWC was present to talk about the bid received for Beagle Club Road. Only one bid was received from Feutz Contractors, Inc. for \$399,424.82 which was under the engineer's estimate. Mr. Smith recommended the Council consider the bid from Feutz for acceptance and award. Councilmember Jay made a motion to move forward. Councilmember Howell seconded. The motion passed unanimously.

At this time, Mr. Smith reported on a couple of other projects HWC is working on for the Town. The US 231 North Water Main Extension project, which is being funded through the READI program, impacts the Beagle Club Road project. Mr. Smith presented a letter proposing splitting the READI project into two phases. The first phase would be the water main along the section of Beagle Club Road that is being reconstructed and could be completed by the coming fall. This would allow the main to be replaced before the road gets repaved. The second phase would be completed later. The READI program has approved splitting the project in this manner. Councilmember Howell made a motion to go ahead. Councilmember Fidler seconded. The motion passed unanimously.

Mr. Smith then gave an update on the Wastewater project. He gave a brief summary of the work they've been doing with Reynold's Construction as part of the BOT process. They hope to have the final prices within the next month so the Town can confirm financing with SRF in September or October.

- c. **54 N. LAFAYETTE STREET:** The Commissioners are following the process to deed the property to the Town. The County Attorney sent out the notices to all the interested parties.
- d. **EMC INSURANCE RISK IMPROVEMENT SURVEY:** Our insurance company sent out a representative to do a risk assessment of Town property. He sent a recommendation that the Town repair the parking lot at the Town Hall. The recommendation requires a response within 45 days of receipt. Discussion ensued. It was decided to discuss the parking lot repairs in the coming budget talks with plans to redo it next year. President Tancak instructed Town Manager Hartman to respond accordingly. He also requested quotes for engineering to be brought to Council for reworking the parking lot layout.

**CLERK TREASURER:**

- a. **MONTHLY REPORTS:** A monthly Appropriation and Revenue Report, and Water and Sewer Budgets were given to Council. Deputy Clerk Treasurer Kelly informed the Council that the Town received the June Settlement of Property Taxes.

- b. **2024 BUDGET:** Meetings with Department Heads will be held in the first couple of weeks in August. Deputy Clerk Treasurer Kelly requested two Councilmembers to be a part of those meetings. President Tancak and Councilmember Howell volunteered. The Public Hearing for the Budget will be held before the regular Council Meeting in September and the Adoption Hearing will be held before the regular Council Meeting in October.

**REDEVELOPMENT COMMISSION:** Nothing at this time

**PLANNING COMMISSION:**

- a. **VACANCY:** President Tancak appointed Justin Witt to fill this vacancy.

**PARK BOARD:**

- a. **VACANCY:** President Tancak stated anyone interested in this position should contact Clerk Treasurer Maners.

**ORDINANCES AND RESOLUTIONS:**

- a. **ORDINANCE 2023-4 AMENDING SALARY ORDINANCE: (2<sup>ND</sup> READING)** Councilmember Howell motioned to approve. Councilmember Stierwalt seconded. The motion carried by unanimous vote. President Tancak then asked for a motion to make the Interim Marshal pay retroactive to June 16, 2023 until the position is no longer occupied. Councilmember Howell made the motion. Councilmember Fidler seconded. The motion carried by unanimous vote.
- b. **ORDINANCE 2023-6 DEPOT FUND: (1<sup>ST</sup> READING)** Councilmember Howell motioned to approve. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- c. **RESOLUTION 2023-9 PCC ABATEMENT:** Kristin Clary with Putnam County Economic Development presented this resolution to Council. It is a confirmatory resolution to grant tax abatement to PCC Hydrogen. Because the property is in a TIF District, the resolution had been brought before the Redevelopment Commission and they approved it. She also explained the savings a tax abatement would give PCC Hydrogen. Councilmember Howell motioned to approve. Councilmember Fidler seconded. The motion carried by unanimous vote.

**OLD BUSINESS:**

Town Manager Hartman wanted to thank the Town employees for the extra work they put in during the days following the storm. He also thanked the community for their understanding and cooperation as the employees worked to clean up the roads and the power companies worked to get the electricity back on. Councilmember Howell thanked people as well for their work in getting C Bar C back up in time for their big show that weekend.

**NEW BUSINESS:**

- a. **INSURANCE RENEWAL:** Andrew O’Hair from EPIC Insurance was present to talk about the insurance renewal. He also spoke about the risk assessment that was brought up earlier. Ideas for reducing premiums in the future were discussed. President Tancak stated that he would like to implement safety meetings using the free online resource, Zywave, that the Town has access to through EPIC. Discussion ensued. Mr. O’Hair then presented the insurance renewal figures to the Council. He recommended staying with the same general insurance carrier, but suggested

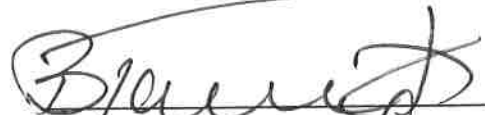
moving the Worker's Compensation insurance from Bitco to IPEP. IPEP came in with a lower bid this year. Discussion ensued. Councilmember Howell questioned the difference in Water Company Payroll figures from last year to this year and asked Deputy Clerk Treasurer Kelly to look into it. Councilmember Howell then made a motion to go with EMC and Bitco. President Tancak asked for a second or a different motion. There was no second, the motion died. Town Attorney Shagley proposed splitting the motion. He asked for a motion to accept EMC's renewal. Councilmember Howell made a motion to accept EMC. Councilmember Fidler seconded. The motion carried by unanimous vote. Town Attorney Shagley then asked for a motion to accept IPEP's bid for renewal. Councilmember Howell made a motion to approve Bitco. Councilmember Stierwalt seconded. Councilmembers Howell and Stierwalt voted yes, President Tancak and Councilmembers Fidler and Jay voted no. President Tancak then asked for a motion to approve IPEP. Councilmember Fidler made a motion to approve IPEP. Councilmember Jay seconded. The motion carried 3 to 2, with Councilmembers Howell and Stierwalt opposed. Councilmember Howell then asked Mr. O'Hair to give Council a description of what the Town's current Cyber policy covers.

- b. **POLICE CHIEF UPDATE:** President Tancak then updated the public on the search for a Town Marshal. The Council will be conducting interviews with the hope of hiring a Town Marshal by the end of next week.

**CITIZEN COMMENTS:**

- a. **STARDUST HILLS HOA:** no comment


**ADJOURNMENT:** The meeting was adjourned by President Tancak at 8:16 p.m.

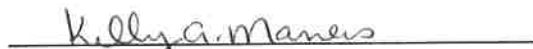
  
Brandon Tancak, President

  
Brice Howell, Vice President

  
Larry Fidler

  
Greg Jay

  
Scott Stierwalt

  
Kelly Maners, Clerk Treasurer