

**CLOVERDALE TOWN COUNCIL  
REGULAR MEETING MINUTES  
TUESDAY, OCTOBER 10, 2023**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, October 10, 2023, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

**CALL TO ORDER:** President Brandon Tancak called the meeting to order at 7:03 p.m.

**PLEDGE TO THE FLAG:** The Pledge of Allegiance was recited.

**ROLL CALL:** Present on Roll Call were Councilmembers Greg Jay, Brice Howell, Brandon Tancak and Scott Stierwalt. Also present were Town Attorney Richard Shagley, Town Manager Jason Hartman, Town Marshal Adam Hull and Clerk Treasurer Kelly Maners. Councilmember Larry Fidler was absent.

**ADDITIONS OR DELETIONS TO THE AGENDA:** President Tancak made several changes to the agenda. Tahoe Repairs was permanently deleted. Public Hearing for Additional Appropriation was added. Ordinance 2023-13, Resolutions 2023-15 and 2023-16 were moved up in order on the agenda and Financial Solutions Group Contract was added. Councilmember Howell made a motion to accept the agenda as amended. Councilmember Jay seconded. The motion carried by unanimous vote.

**ADOPTION HEARING FOR 2024 BUDGET:** A motion to approve Ordinance 2023-11 adopting the 2024 Budget was made by Councilmember Howell. Councilmember Jay seconded. The motion carried by unanimous vote.

**PUBLIC HEARING FOR ADDITIONAL APPROPRIATION:** President Tancak opened the Public Hearing for the additional appropriation. An additional appropriation was advertised from the General Fund in the amount of \$120,000.00. This will not be spent but used to replenish the Rainy Day Fund in the future. He asked for any comments or questions from the public or Council Members. There were none. President Tancak closed the Hearing.

**RESOLUTION 2023-15 ADDITIONAL APPROPRIATION:** Councilmember Howell motioned to approve. Councilmember Jay seconded. The motion carried by unanimous vote.

**RESOLUTION 2023-16 BUDGET REDUCTION:** Councilmember Jay motioned to approve. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

**ORDINANCE 2023-13 SEWER BOND (1<sup>ST</sup> READING):** Greg Guerrettaz from Financial Solutions Group addressed the Council and explained the preliminary financial report of the Town's Sewer funds they have been conducting in regard to the Lieber and Town Sewer projects. Their recommendation was for the Town to pay off the three existing sewer bonds. This would allow the Town to bond the new project with lower annual payments than they have currently, and a rate increase would not be needed. Dennis Otten, Bond Council with Bose, McKinney and Evans, presented a Bond Ordinance to Council. The Lieber portion of the sewer project is \$5,175,000.00 and will be covered 100% by the State as a

forgivable loan, known as an SRF BAN. The remaining approximate \$3,560,000.00 would be bonded for a 20-year term with a 2% interest rate. Councilmember Jay motioned to approve. Councilmember Howell seconded. The motion carried by unanimous vote. Councilmember Howell motioned to waive the 2<sup>nd</sup> reading and adopt the Ordinance immediately, because of time constraints with the bond and advertising requirements. Councilmember Jay seconded. The motion carried by unanimous vote.

**APPROVAL OF MINUTES:**

1. Regular Meeting Minutes September 12, 2023

Councilmember Jay motioned to approve the minutes. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

**CLAIMS AND TRANSFERS:**

General: \$549,989.29	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Jay
Water: \$54,435.10	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Howell
Wastewater: \$108,590.13	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Jay
Payroll: \$52,454.68	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Jay
Local Government Serv. INV #1558	Motion: Councilmember Jay	2 <sup>nd</sup> : Councilmember Howell
Serv. Pump & Mach. INV #2002A	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Stierwalt

All motions were carried by unanimous vote.

**TOWN MARSHAL:**

Marshal Hull reminded everyone of the Back the Blue Fundraiser that will take place on October 28th. It will start with a fun run at 8 a.m. followed by chili at 10 a.m. A cornhole tournament, live auction and other activities will also take place during the day. Trunk or Treat in the High School parking lot from 5-8 p.m. will conclude the day.

- 2009 TAURUS BID OPENING:** One bid was received in the amount of \$500.00 from Dustin McCracken. Brief discussion ensued. Councilmember Jay made a motion to accept the bid. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- TRICK OR TREATING:** Trick or Treating will be Tuesday, October 31<sup>st</sup> from 5-8 p.m.
- GOLDMAN LEASE RENEWAL:** Councilmember Howell asked what the annual cost to the Town for this lease has been. Clerk Treasurer Maners answered the total spent for the previous year was \$1,317.00. Councilmember Jay motioned to renew the lease. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

**TOWN MANAGER:**

- BENNINGTON WAY UPDATE:** This project is complete. There was a ribbon cutting ceremony prior to the council meeting. Construction costs were paid for 100% by a Community Crossings Grant and ARP funds that Putnam County designated to the Town.
- BEAGLE CLUB ROAD:** Construction will start as soon as the 10-inch water pipe is delivered.
- 54 N. LAFAYETTE STREET:** Court documents were filed by Jim Ensley, the Putnam County Attorney. The courts should make their decision soon.
- SIGN INVENTORY & SIGN PURCHASE/INSTALLATION GRANT:** The sign inventory is underway. Town Manager Hartman stated INDOT did confirm they also fund grants to help

purchase the new signs when the inventory was complete. The total replacement cost would be \$637,100.00. The Town's portion of this total, if the grant is received, would be \$63,000.00. The application for that grant is due by the end of this month. If awarded this project would not take place until 2026. Councilmember Howell made a motion to apply for the grant. Councilmember Jay seconded. The motion carried by unanimous vote.

- e. **TOWN HALL PARKING LOT CONCEPT QUOTES:** HWC submitted a quote. Councilmember Howell made a motion to table this until the next meeting. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- f. **HYDRANT FLUSHING:** Hydrant flushing will be completed in the next week. It has gone smoother than anticipated. During the flushing, the valves and hydrants were all located. This information will all be entered into the Town's GPS records.
- g. **STORM WATER PROJECT:** Bidding for this project will take place in February or March, with construction anticipated to begin in the Spring of 2024.

#### **CLERK TREASURER:**

- a. **MONTHLY REPORTS:** A monthly Appropriation and Revenue Report, and Water and Sewer Budgets were provided to Council in their packets.
- b. **AIM MEDICAL TRUST RENEWAL:** Health insurance premiums for 2024 with the AIM Medical Trust are increasing 4%. All other premiums will remain at the current rates. Open enrollment for all Town employees will begin October 16<sup>th</sup>. Department heads have been provided with information for employees.

#### **PARK BOARD:**

- a. **BASKETBALL COURT:** John Bailey from the Park Board announced the Town received a \$20,000.00 Grant from the Putnam County Community Foundation to replace the existing basketball court at the park.

#### **ORDINANCES AND RESOLUTIONS:**

- a. **ORDINANCE 2023-8 OCRA GRANT FUND (1<sup>ST</sup> READING):** Councilmember Howell motioned to approve. Councilmember Jay seconded. The motion carried by unanimous vote.
- b. **ORDINANCE 2023-9 2024 SALARY ORDINANCE (1<sup>ST</sup> READING):** Councilmember Howell motioned to table this until the November meeting. Councilmember Jay seconded. The motion carried by unanimous vote.
- c. **ORDINANCE 2023-10 AUTHORIZATION TO MAKE ADVANCE PAYMENTS (1<sup>ST</sup> READING):** Councilmember Howell motioned to approve. Councilmember Jay seconded. The motion carried by unanimous vote.
- d. **ORDINANCE 2023-12 WATER RATE CLARIFICATION (1<sup>ST</sup> READING):** Councilmember Howell motioned to approve. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

#### **NEW BUSINESS:**

- a. **RIDGEWOOD APARTMENTS:** The apartments had an unusually large consumption of water in August and September. They are asking the Council for some relief on their bill. Town Manager Hartman is confident the water went through the meter and entered the sewer. The apartment

owner suggested they had some malfunctioning toilets during this time. The meter shows no signs of a leak currently and the bill is back down to normal levels. The Town has ordered a more modern style water meter, which will allow us to get more information on water usage going forward. Councilmember Howell made a motion to have the customer pay only an average of what the normal bill would be for the next few months, monitor the situation, and then revisit this issue again in the January 2024 meeting. Councilmember Jay seconded. The motion carried by unanimous vote.

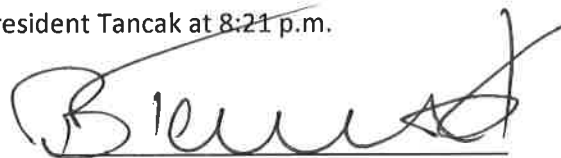
- b. **FSG CONTRACT:** Financial Solutions Group has submitted a contract for payment for the work they have done and will complete with the rate study and financials for the upcoming Lieber and Town Wastewater Project. The Contract for payment is for \$40,000.00. Councilmember Howell made a motion to approve the contract. Councilmember Jay seconded. The motion carried by unanimous vote.
- c. **BOT AGREEMENT:** Attorney Shagley is reviewing this agreement. There are a few minor tweaks that need corrected. Due to time constraints with the sewer project and bond, he asked the Council to approve the agreement upon Attorney's approval. Councilmember Jay made a motion to approve the agreement as approved by Attorney Shagley. Councilmember Howell seconded. The motion carried by unanimous vote.
- d. **MAIN STREET TREE REMOVAL:** President Tancak requested that councilmembers observe the condition of the sidewalks on Main Street, between Burma and Market Streets. He is hoping to invoke further discussion and planning for tree removal and sidewalk repairs in that area. Town Manager Hartman has suggested slab jacking as a temporary fix until further planning can be done. He is waiting for quotes from a local company. Councilmember Howell made a motion to get quotes on three different parts of the project, tree removal, sidewalk replacement, and slab jacking. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- e. **FARM GROUND RENTAL:** Councilmember Jay made a motion to advertise the Farm Ground for rent again for 2024. Councilmember Howell seconded. The motion carried by unanimous vote.
- f. **TOWN BOARDS 2024:** Several terms are set to expire for various Town Boards. President Tancak requested anyone who is interested in serving another term or serving on a board to notify Clerk Treasurer Maners.

**CITIZEN COMMENTS:**

- a. **STARDUST HILLS HOA:** Nothing at this time.

Ron Jones from 53 Johnson Blvd. requested grass seed be planted in his yard. Some lead and copper testing had been done in that area. The contractor had backfilled the hole but had not reseeded. Town Manager Hartman will take care of this.

**ADJOURNMENT:** The meeting was adjourned by President Tancak at 8:21 p.m.



Brandon Tancak, President

Kelly A. Maners  
Kelly Maners, Clerk Treasurer

Brice Howell  
Brice Howell, Vice President

Larry Fidler  
Larry Fidler

Greg Jay  
Greg Jay

Scott Stierwalt  
Scott Stierwalt