

**CLOVERDALE TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 14, 2023**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, November 14, 2023, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

CALL TO ORDER: President Brandon Tancak called the meeting to order at 7:00 p.m.

PLEDGE TO THE FLAG: The Pledge of Allegiance was recited.

ROLL CALL: Present on Roll Call were Councilmembers Larry Fidler, Greg Jay, Brice Howell, Brandon Tancak and Scott Stierwalt. Also present were Town Attorney Richard Shagley, Town Manager Jason Hartman, Town Marshal Adam Hull and Clerk Treasurer Kelly Maners.

ADDITIONS OR DELETIONS TO THE AGENDA: Marshal Hull requested Flock Camera be removed and Taser and Radio be added to the agenda under the Town Marshal section. President Tancak requested two invoices, one from USA Bluebook and one from Ross Renovations be added under the Claims section. Councilmember Howell made a motion to accept the agenda as amended. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes October 10, 2023

Councilmember Jay motioned to approve the minutes. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

CLAIMS AND TRANSFERS:

General: \$460,532.98	Motion: Councilmember Howell	2 nd : Councilmember Jay
Water: \$71,197.67	Motion: Councilmember Jay	2 nd : Councilmember Stierwalt
Wastewater: \$69,211.04	Motion: Councilmember Fidler	2 nd : Councilmember Jay
Payroll: \$54,728.96	Motion: Councilmember Howell	2 nd : Councilmember Stierwalt
Bastin Logan INV #18728	Motion: Councilmember Howell	2 nd : Councilmember Stierwalt
Haywoods Auto INV #38828	Motion: Councilmember Howell	2 nd : Councilmember Jay
USA Bluebook INV #183554	Motion: Councilmember Stierwalt	2 nd : Councilmember Fidler
Ross Renovations	Motion: Councilmember Fidler	2 nd : Councilmember Stierwalt

All motions were carried by unanimous vote.

TOWN MARSHAL:

- a. **TASER:** Marshal Hull is looking to upgrade the police department's tasers. He brought a quote from Axon Enterprises, Inc for \$3,012.50. This would be one Taser 7 and all equipment needed for this, including ten cartridges. His plan is to purchase one new taser each year to keep the stock up to date. Discussion ensued. Clerk Treasurer Maners stated this would come from Police Operating Supplies budget line and there is \$17,500 remaining

in that appropriation for the remainder of the year. Councilmember Howell motioned to approve the purchase. Councilmember Jay seconded. The motion carried by unanimous vote.

- b. **RADIO:** Marsal Hull also presented a quote from J & K Communications in the amount of \$2,451.36 for a new handheld radio. Since there are some extra monies in the appropriation, Marshal Hull stated this would be a good time to purchase a backup radio for the department. Councilmember Stierwalt motioned to approve. Councilmember Jay seconded. The motion carried by unanimous vote.

Marshal Hull also expressed thanks to the local businesses and the community for all the support given to the Police Department in their recent Chili fest Fundraiser.

TOWN MANAGER:

- a. **WELLHEAD PROTECTION PLAN:** This is a plan that is required to be updated before the end of the year. A quote was presented to the Council from HWC for an hourly amount not to exceed \$5,000. Councilmember Howell made a motion to get more quotes and revisit this at the next meeting. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- b. **MAIN STREET TREE REMOVAL:** A quote was presented to the Council for the removal of seven trees that are damaging the sidewalks. A second quote was presented for the repair of the sidewalks that are damaged. An additional option was discussed from a different company that does slab jacking, but a quote was not available at the meeting. Discussion ensued. Town Manager Hartman was instructed to get more quotes and more information on slab jacking for the next meeting. A motion was made to table this until the next meeting by Councilmember Howell. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- c. **BEAGLE CLUB ROAD:** Construction on the water line has begun.
- d. **54 N. LAFAYETTE STREET:** No updates
- e. **SIGN INVENTORY:** If the Town is awarded the sign purchasing grant, the date has been moved up to the end of 2025.
- f. **HYDRANT FLUSHING:** Hydrant flushing is complete.
- g. **STORM WATER PROJECT:** Engineering is almost complete. Construction should begin after the first of the year.

CLERK TREASURER:

- a. **MONTHLY REPORTS:** A monthly Appropriation and Revenue Report, and Water and Sewer Budgets were provided to Council in their packets.

ORDINANCES AND RESOLUTIONS:

- a. **ORDINANCE 2023-8 OCRA GRANT FUND (2nd READING):** Councilmember Howell motioned to adopt. Councilmember Jay seconded. The motion carried by unanimous vote.
- b. **ORDINANCE 2023-9 2024 SALARY ORDINANCE (1ST READING):** Councilmember Stierwalt motioned to approve. Councilmember Howell seconded. The motion carried by unanimous vote.

- c. **ORDINANCE 2023-10 AUTHORIZATION TO MAKE ADVANCE PAYMENTS (2nd READING):** Councilmember Howell motioned to adopt. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- d. **ORDINANCE 2023-12 WATER RATE CLARIFICATION (2nd READING):** Councilmember Howell motioned to adopt. Councilmember Jay seconded. The motion carried by unanimous vote.
- e. **ORDINANCE 2023-14 PARK GRANT FUND (1st READING):** Councilmember Jay motioned to approve. Councilmember Howell seconded. The motion carried by unanimous vote.
- f. **RESOLUTION 2023-17 WATER METER DEPOSIT TRANSFER:** Councilmember Jay motioned to adopt. Councilmember Howell seconded. The motion carried by unanimous vote.
- g. **RESOLUTION 2023-18 REAFFIRMING VOTING DISTRICTS:** Councilmember Stierwalt motioned to adopt. Councilmember Fidler seconded. The motion carried by unanimous vote.
- h. **RESOLUTION 2023-19 APPROVE AMENDED EDA:** Councilmember Jay motioned to adopt. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- i. **RESOLUTION 2023-20 UTILITY WRITE OFFS:** Councilmember Howell motioned to adopt. Councilmember Jay seconded. The motion carried by unanimous vote.

OLD BUSINESS:

- a. **TOWN HALL PARKING LOT CONCEPT QUOTES:** HWC submitted a quote for \$6,000. United Consulting submitted a quote for \$6,500. Councilmember Howell stated he was not impressed with HWC's work and was willing to pay extra to choose a different firm. He made a motion to accept the quote from United. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- b. **TOWN BOARDS 2024:**
 - Park Board** – Councilmember Howell made a motion to reappoint Kenny Flinchum to another term on the Park Board. Councilmember Jay seconded. The motion carried by unanimous vote.
 - Board of Zoning Appeals** – President Tancak reappointed Barb Jay to another term.
 - Planning Commission** – President Tancak reappointed Justin Witt to another term. Councilmember Stierwalt made a motion to reappoint Greg Jay to another term on the Planning Commission. Councilmember Howell seconded. The motion carried by unanimous vote.
 - Redevelopment Authority Board** – President Tancak reappointed David Fish and John Bailey to the Redevelopment Authority Board. There is still one vacancy.
 - Redevelopment Commission** – President Tancak reappointed David Fish and Brian Maners to another term on the Redevelopment Commission. President Tancak also appointed Brice Howell to the Redevelopment Commission. Councilmember Howell made a motion to reappoint Larry Fidler to another term. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
 - Councilmember Jay made a motion to reappoint Scott Wahl to another term. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
 - Storm Water Board** – There is still one vacancy.
 - Putnam County Convention and Visitors Bureau** – Councilmember Stierwalt made a motion to reappoint Kathy Morgan and appoint Brice Howell to the Bureau. Councilmember Jay seconded. The motion carried by unanimous vote.

NEW BUSINESS:

- a. **FARM GROUND RENTAL:** One Bid was received. President Tancak asked Councilmember Stierwalt to open the bid. The bid was from White Oak Farms for a total annual amount of \$987.00. Councilmember Fidler made a motion to accept the bid. Councilmember Jay seconded. The motion carried by unanimous vote.
- b. **BOYCE SOFTWARE ADDENDUM:** The accounting software company the Town uses has sent an addendum to the contract to auto renew each year. Attorney Shagley had some questions about this contract. Councilmember Howell made a motion to approve the contract pending the Attorney's review of the cost and termination language. Councilmember Fidler seconded. The motion carried by unanimous vote.

CITIZEN COMMENTS:

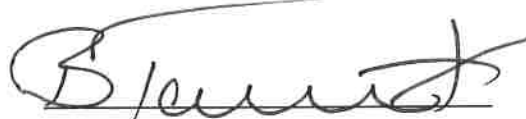
- a. **STARDUST HILLS HOA:** Nothing at this time.

Don Gedert congratulated the newly elected Town Council members.

Town Manager Hartman stated he emailed the quote from ECO Lift to the councilmembers. The price was \$2,500.00 per day or \$10.00 per pound.

Lauren Ganapini with United Consulting thanked the Council for the opportunity to work for them.

ADJOURNMENT: The meeting was adjourned by President Tancak at 7:45 p.m.



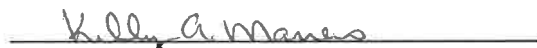
Brandon Tancak, President

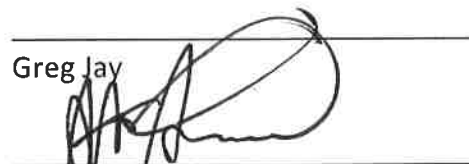


Brice Howell, Vice President



Larry Fidler



Kelly Maners, Clerk Treasurer

Greg Jay

Scott Stierwalt