

**CLOVERDALE TOWN COUNCIL  
REGULAR MEETING MINUTES  
TUESDAY, DECEMBER 12, 2023**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, December 12, 2023, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

**CALL TO ORDER:** President Brandon Tancak called the meeting to order at 7:00 p.m.

**PLEDGE TO THE FLAG:** The Pledge of Allegiance was recited.

**ROLL CALL:** Present on Roll Call were Councilmembers Larry Fidler, Brice Howell, Brandon Tancak and Scott Stierwalt. Also present were Town Attorney Richard Shagley, Town Manager Jason Hartman, Town Marshal Adam Hull and Clerk Treasurer Kelly Maners. Councilmember Greg Jay was absent.

**ADDITIONS OR DELETIONS TO THE AGENDA:** Attorney Shagley requested Professional Services be added under New Business. Marshal Hull requested K-9 Contract be added under Town Marshal and Clerk Treasurer Maners requested Ordinance 2023-15 be removed from the agenda. Councilmember Howell made a motion to accept the agenda as amended. Councilmember Fidler seconded. The motion carried by unanimous vote.

**APPROVAL OF MINUTES:**

1. Regular Meeting Minutes November 14, 2023

Councilmember Howell motioned to approve the minutes. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

**CLAIMS AND TRANSFERS:**

General: \$542,079.81	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Stierwalt
Water: \$78,742.99	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Fidler
Wastewater: \$2,634,182.83	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Stierwalt
Payroll: \$53,886.15	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Stierwalt
Office Furniture INV #71290	Motion: Councilmember Howell	2 <sup>nd</sup> : Councilmember Stierwalt

All motions were carried by unanimous vote.

**TOWN MARSHAL:**

- a. **K-9 CONTRACT:** Officer Sam Fogle is leaving the department. Marshal Hull asked that the K-9 contract be dissolved retroactive to December 7<sup>th</sup> when the K-9 ceased being utilized by the department and the insurance policy expired. Councilmember Howell made a motion to terminate the contract. Councilmember Fidler seconded. The motion carried by unanimous vote.

Marshal Hull also announced that First National Bank donated \$3,500 to the Police Department to be used for new uniforms. The Chili fest Fundraiser check of \$14,109.60 was presented as well.

**TOWN MANAGER:**

- a. **WELLHEAD PROTECTION PLAN:** Another quote was sought, however due to the contract being so small (not to exceed \$5,000) and the deadline for the work to be completed being so close (end of this year) it was recommended to go with the original quote. Councilmember Fidler made a motion to approve the contract. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- b. **BEAGLE CLUB ROAD:** The 10-inch water pipe is installed but failed the first pressure test. More work is being conducted to make sure everything is installed properly and in good working order.
- c. **54 N. LAFAYETTE STREET:** The courts have ordered the property to go to the County Commissioners. The Commissioners have agreed to Quit Claim Deed the property to the Town of Cloverdale.
- d. **STORM WATER PROJECT:** Eric Smith from HWC reported on the various projects for the Town. Permits are being sought for the I-70 Water Main Extension. The next step will be to obtain easements. For the Wastewater Project, all contracts have been signed and the financing was closed on. Construction is anticipated to begin in January. Regarding the Storm Water project, all surveying is complete. The bidding is anticipated to take place in February or March, with construction anticipated to begin in the Spring of 2024.
- e. **LABOR STANDARDS:** All Projects funded by the Indiana Finance Authority State Revolving Fund are required to have certain labor standards met. The cost for this service was included in the bonds. It was suggested since Mike Kleinpeter is performing this service for the storm water project, he continue that service for this project as well. A contract for \$15,000 from Kleinpeter was presented to Council. Councilmember Howell made a motion to approve the contract. Councilmember Fidler seconded. The motion carried by unanimous vote.

**CLERK TREASURER:**

- a. **MONTHLY REPORTS:** A monthly Appropriation and Revenue Report, and Water and Sewer Budgets were provided to Council in their packets. All property tax revenue for this year has been received. Transfers for two appropriations need addressed. One in MVH Restricted as it was not budgeted in the appropriation series it was needed for and the other in Public Safety to transfer some excess appropriation in Repair and Maintenance to where it was needed in Police Salaries-Comp Time Payout. This is reflected later in the meeting in Resolution 2023-21.
- b. **APPROVAL OF 2024 PUBLIC OFFICIAL BONDS:** The Bonds for the Clerk Treasurer, Deputy Clerk, Utility Clerk and the blanket bond for the Redevelopment Commission for 2024 were presented to Council. Councilmember Howell made a motion to accept the bonds. Councilmember Fidler seconded. The motion carried by unanimous vote.
- c. **LOCAL GOVERNMENT SERVICES CONTRACT:** This consulting service is utilized for bank reconciliation, budget advice and various questions throughout the year. The contract reflects an hourly rate increase for services going forward. Councilmember Fidler made a motion to approve the contract. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

- d. **TOWN PROJECTS:** A document was presented to Council and audience members stating the estimated cost of the various projects the Town has in process for 2023. It was pointed out that the total cost of all projects is just over \$14 million. The approximate cost to the Town is only \$4.7 million, with the remaining approximate \$9.3 million coming from various grants and other outside sources. It was noted how beneficial this is for the Town of Cloverdale.

#### **ORDINANCES AND RESOLUTIONS:**

- a. **ORDINANCE 2023-9 2024 SALARY ORDINANCE (2<sup>ND</sup> READING):** Councilmember Howell motioned to adopt. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- b. **ORDINANCE 2023-14 PARK GRANT FUND (2<sup>ND</sup> READING):** Councilmember Howell motioned to adopt. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- c. **RESOLUTION 2023-21 TRANSFER RESOLUTION:** Councilmember Howell motioned to adopt. Councilmember Fidler seconded. The motion carried by unanimous vote.
- d. **RESOLUTION 2023-22 REFUND RESOLUTION:** Councilmember Howell motioned to adopt. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

#### **OLD BUSINESS:**

- a. **RIDGEWOOD APARTMENTS:** The billings for the last several months were presented to Council. They are within normal consumption ranges. Penalties have been removed from the account. Discussion ensued and the Utility Procedures Ordinance was consulted. Councilmember Howell made a motion to allow the Utility Clerk to offer a payment plan, allowing the customer to divide the unusually large bill for previous consumption over 6 months while still paying the current monthly amounts. Councilmember Fidler seconded. The motion carried 3-1 with President Tancak being the dissenting vote.
- b. **TOWN BOARDS:** There is still a vacancy on the Storm Water Board and the Redevelopment Authority Board for 2024. Both are Council President appointments.

#### **NEW BUSINESS:**

- a. **MARKET STREET:** President Tancak brought the suggestion to rename Market Street from Main Street into the High School on behalf of the School Corporation. The School Corporation is requesting it be renamed Kiley Way to honor longtime teacher, coach, and mentor Dave Kiley. Councilmember Howell made a motion to move forward with changing the name of Market Street to Kiley Way. Councilmember Stierwalt seconded. The motion carried 3-1 with Councilmember Fidler being the dissenting vote.
- b. **2024 MEETING SCHEDULE:** Councilmember Howell made a motion to approve. Councilmember Stierwalt seconded. The motion carried by unanimous vote.
- c. **UDO:** James McKee addressed the Council recommending the Town join the County's Area Planning Commission. This would allow uniformity throughout the County and it would give Cloverdale one seat on the County Board, giving the Town a voice beyond its borders. Town Council would still have final decision-making authority. It was also recommended the Town keep our current BZA. President Tancak made the Council aware no votes would be taken at this meeting but three potential ordinances and a proposed zoning map had been given to Council for their review. This will be on the agenda for January's meeting.

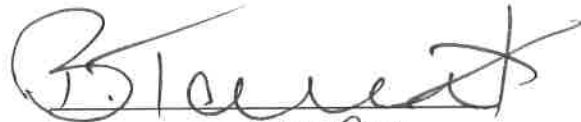
- d. **PROFESSIONAL SERVICES:** Attorney Shagley submitted a new contract for services for at least 2 years with an hourly rate increase. Councilmember Howell made a motion to approve the contract. Councilmember Fidler seconded. The motion carried by unanimous vote.

**CITIZEN COMMENTS:**

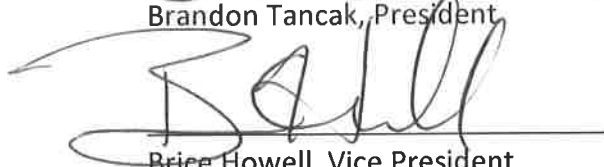
- a. **STARDUST HILLS HOA:** Nothing at this time.

James McKee inquired about the K-9 officer leaving and how much Town funds had been spent on the dog. It was stated the dog was leased for \$1.00 and insurance was paid for, but the policy was over. All equipment that was purchased would remain the property of the Town.

**ADJOURNMENT:** The meeting was adjourned by President Tancak at 8:07 p.m.



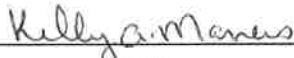
Brandon Tancak, President



Brice Howell, Vice President



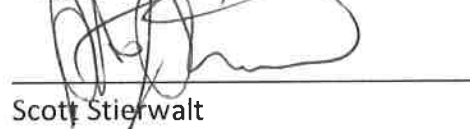
Larry Fidler



Kelly Maners, Clerk Treasurer



Greg Jay



Scott Stierwalt