

**CLOVERDALE TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 13, 2024**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, February 13, 2024, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

CALL TO ORDER: Brandon Tancak called the meeting to order at 7:00 p.m.

PLEDGE TO THE FLAG: The Pledge of Allegiance was recited.

ROLL CALL: Present on Roll Call were Councilmembers Larry Fidler, Brice Howell, and Brandon Tancak. Councilmembers Greg Jay and Scott Stierwalt were absent. Also present were Town Attorney Richard Shagley, Town Manager Jason Hartman, Town Marshal Adam Hull and Clerk Treasurer Kelly Maners.

ADDITIONS OR DELETIONS TO THE AGENDA: President Tancak requested item 6. h. be renamed to Police Camera. Councilmember Howell made a motion to accept the agenda as amended. Councilmember Fidler seconded. The motion carried by unanimous vote.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes January 9, 2024

Councilmember Howell motioned to approve the minutes. Councilmember Fidler seconded. The motion carried by unanimous vote.

CLAIMS AND TRANSFERS:

General: \$367,615.21	Motion: Councilmember Howell	2 nd : Councilmember Fidler
Water: \$116,753.87	Motion: Councilmember Fidler	2 nd : Councilmember Howell
Wastewater: \$100,750.21	Motion: Councilmember Fidler	2 nd : Councilmember Howell
Payroll: \$55,145.11	Motion: Councilmember Fidler	2 nd : Councilmember Howell
JAMRR INV #729	Motion: Councilmember Fidler	2 nd : Councilmember Howell
Water Solutions INV #120942	Motion: Councilmember Howell	2 nd : Councilmember Fidler
Wealing Brothers INV #2324	Motion: Councilmember Fidler	2 nd : Councilmember Howell
Police Camera	Motion: Councilmember Howell	2 nd : Councilmember Fidler

All motions were carried by unanimous vote.

TOWN MARSHAL:

Marshal Hull stated that Sergeant Warren will be attending Instructor Development training soon. He also notified the Council that Officer Scott is working the night shift.

TOWN MANAGER:

- a. **BEAGLE CLUB ROAD, I-70 WATER MAIN EXTENSION, LIEBER/WASTEWATER PROJECT, and STORM WATER PROJECT:** Eric Smith from HWC reported on these projects for the Town. His report is attached. A change order was also submitted and approved by Council that did

not change cost, only adjusted substantial and final completion dates for Phase 1 of the I-70 Water Main Extension Project.

- b. **54 N. LAFAYETTE STREET:** No updates currently

CLERK TREASURER:

- a. **MONTHLY REPORTS:** A monthly Appropriation and Revenue Report, and Water and Sewer Budgets were provided to Council in their packets.
- b. **ANNUAL FINANCIAL REPORT:** An all-encompassing financial report for 2023 was presented to the Council. This was also submitted to Gateway and the Cash and Investment Combined Statement will be published in the newspaper.
- c. **OUTSTANDING CHECKS:** A list of checks that have been outstanding for two years was presented to the Council. Per Indiana Code 5-11-10.5 these checks were declared void. Clerk Treasurer Maners notified the Council these amounts had been receipted back into the funds they were originally drawn from.

ORDINANCES AND RESOLUTIONS:

- a. **ORDINANCE 2024-2 RENAMING MARKET STREET (1ST READING):** Councilmember Howell motioned to approve the Ordinance. Councilmember Fidler seconded. The motion carried by unanimous vote. Councilmember Howell asked if the 2nd reading could be waived. Attorney Shagley stated that it could. Councilmember Howell motioned to waive the 2nd reading and adopt the ordinance. Councilmember Fidler seconded. The Ordinance is adopted. Town Manager Hartman will obtain new street signs.
- b. **RESOLUTION 2024-1 RAINY DAY TRANSFER:** Councilmember Fidler made a motion to adopt. It was seconded by Councilmember Howell. The motion carried by unanimous vote. The Resolution was adopted.

OLD BUSINESS:

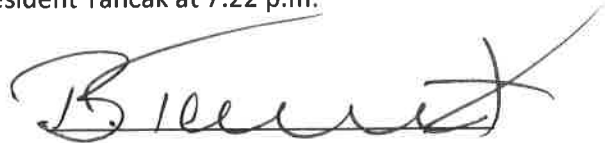
- a. **APPOINTMENT TO THE PUTNAM COUNTY AREA PLAN COMMISSION:** Councilmember Howell made a motion to appoint James McKee to the Putnam County Area Plan Commission. Councilmember Fidler seconded. The motion carried by unanimous vote.
- b. **NORTH MAIN STREET TREES AND SIDEWALKS:** All the trees have been removed. A second quote for sidewalk repair will be available at the March meeting.

NEW BUSINESS:

- a. **ANNEXATION:** Town Manager Hartman was approached by the owners of 40 acres east of the old Holiday Inn property about voluntary annexation of that property. Attorney Shagley has been notified and a legal description of the property is being obtained. Town Manager Hartman mentioned a few parcels surrounded by Town limits he would like to include in the annexation process as well, but only if the property owners were agreeable. Councilmember Fidler made a motion to proceed with the annexation process. Councilmember Howell seconded. The motion carried by unanimous vote.
- b. **SPEED LIMITS and STREETLIGHTS:** Tabled until the March meeting if Councilmember Stierwalt chooses to proceed.

CITIZEN COMMENTS: Brand Selvia from the Banner Graphic inquired about the amount of the Rainy Day Transfer. Clerk Treasurer Maners stated it was for \$208,499.70. He also requested clarification of who the Council appointed to the County Plan Commission. President Tancak answered James McKee was the appointment.


ADJOURNMENT: The meeting was adjourned by President Tancak at 7:22 p.m.



Brandon Tancak, President

Brice Howell, Vice President


Larry Fidler


Kelly Maners, Clerk Treasurer


Greg Jay


Scott Stierwalt

Town of Cloverdale
Project Status Update
February 2024
Submitted by HWC Engineering

Cloverdale North US 231 Water Supply Improvements (READI)

Phase I (CR 900 – East of US 231)

- All work completed. Final restoration to be completed in conjunction with Beagle Club Road work.
- Change order to adjust substantial and final completion dates to be presented for approval – no change in cost.

Phase II (CR 900, I-70 Crossing and US 231 North of I-70)

- Easement descriptions were sent to Town Attorney Richard Shagley last week to prepare transfer documents.
- We are still working through the INDOT permits with one outstanding issue being the need for performance bonds to be provided by the Town. Once we have approval of the permit from INDOT we will schedule a final review meeting with the Town – and potentially any affected property owners – to obtain final approval before advertising for bids.
- Easement documents have been provided to the Town Attorney for preparation of the legal documents. The process for actual acquisition of the easements – by the Town or independent consultant – needs to be determined.

Cloverdale Storm Water Drainage Project (OCRA Funded)

- Project has been advertised for bids. Due to increased scope in some of the project areas during the design phase, the individual areas are being bid per mandatory bid divisions (OCRA doesn't allow bid "alternatives") in order to best fit the projects to the budget. This will give the Town more flexibility with respect to awarding a bid.
- Pre-bid meeting will be held on February 16th
- Bid opening will be held on February 27th
- Pending bid results and "Release of Funds" from OCRA, construction could commence in early to mid-April with a completion in July 2024.

Cloverdale Wastewater & Lieber Regionalization Project

- INDOT permit approved yesterday, February 12th. All permits are now in place.
- Miller Pipeline is completing sewer cleaning/televising for lining work. They are working within the Town now, having completed Lieber lines. They are expected to be complete within the next two weeks and will begin CIPP material order in preparation of the actual lining work.
- Lieber SRA will have an onsite Pre-construction meeting for the DNR engineer and upper management on February 23rd.